



**NATIONAL CHILD PROTECTION AUTHORITY
VACANCIES**

Applications are hereby invited from qualified citizens of Sri Lanka for the vacancies mentioned below at National Child Protection Authority. The applicants should possess the following qualifications:

1. DIRECTOR GENERAL - HM 2-1 (01 Post)

Qualifications:

External: (1 or 2 or 3 below)

1. A Bachelor's degree in Social Science/ Science/ Agriculture/ Public Administration/ Business Administration / Management or any other relevant field which is recognized by the U.G.C.

WITH

A Postgraduate Degree Qualification (Masters) in Social Science/ Science/ Agriculture/ Public Administration/ Business Administration/ Management or any other relevant field or Associate Membership of a recognized professional Chartered institute, which is relevant to the subject area of the post

AND

At least 18 years experience at a "Managerial Level" out of which 05 years of experience should be at Senior Managerial Level with a proven track record in a Corporation, Statutory Board/ Government Institution or a reputed private institution.

2. Full Membership of a recognized professional Chartered Institution in a related field to the post

AND

Minimum of 18 years experience at a "Managerial Level" in a Corporation, Statutory Board/ Government Institution or a reputed private institution.

3. A Bachelor's degree in Social Science/ Science/ Agriculture/ Public Administration/ Business Administration / Management or any other relevant field which is recognized by the U.G.C.

AND

PhD Degree in Social Science/ Science/ Agriculture/ Public Administration/ Business Administration / Management or any other relevant field.

AND

At least 05 years experience at Senior Managerial Level with a proven track record and management experience in a Corporation, Board or a reputed mercantile establishment after obtaining first degree.

Internal :

A Minimum of Five (5) years satisfactory service in a post in the Senior Manager Category (HM 1-3), in the subject area relevant to the post

AND

A proven ability to lead and direct multi-disciplinary teams. Experience in proper deployment and efficient management of human and other resources.

• **Salary Scale**

Salary Code and the Monthly Salary Scale of the employee category :

DMS circular 2/2016 (I) –HM 2-1 Rs. [91,645–12x2,700=124,045/-]

2. DEPUTY DIRECTOR GENERAL - HM 1-3 (01 Post)

Qualifications:

External: (1 or 2 below)

1. A Bachelor's degree in Social Science/ Science/ Public Administration/ Business Administration / Management or any other relevant field recognized by the U.G.C.

WITH

A Postgraduate Degree Qualification (Masters) in the field of Social Science/ Science/ Public Administration/ Business Administration/ Management or Associate Membership of a recognized professional Chartered institute, which is relevant to the subject area of the post

AND

Minimum of 15 years experience at a “Managerial Level” in a Corporation, Statutory Board/ Government Institution or a reputed private institution.

2. Full Membership of a recognized professional Chartered Institution in a related field to the post

AND

Minimum of 15 years experience at a “Managerial Level” in a Corporation, Statutory Board/ Government Institution or a reputed private institution.

Internal : (1 or 2 below)

1. Having obtained the qualifications required by the external candidate above.
2. Completion of Minimum five (5) years satisfactory service in a post in the Senior Manager Category (HM 1-1) in the subject area relevant to the post.

• **Salary Scale**

Salary Code and the Monthly Salary Scale of the employee category :

DMS circular 2/2016 –HM 1-3 Rs. [86,865 – 15x2,270 =120,915/-]

Other (for the above posts 01 and 02)

- **Age**

Age should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

- **Recruitment procedure**

Recruitment will be done through a structured interview conducted by a panel appointed by the appointing authority.

- **Marks allocated for the interview**

Relevant additional experience	- 30 Marks
Relevant additional Educational/Professional qualifications	- 30 Marks
Other achievements	- 15 Marks
Performance at the interview	- 25 Marks

- **Benefits**

Apart from the Basic salary Government approved cost of living allowance, Vehicle/transport allowance, fuel allowance will be paid with other government approved benefits. 12% to EPF and 3% to ETF will be borne by the Authority.

3. DIRECTOR (ADMINISTRATION AND HUMAN RESOURCE) - HM 1-1 (01 Post)

Qualifications:

External Candidates: (1 or 2 below):

1. Bachelor's degree in Management/Public Administration/ Business Administration / Social Sciences/ Science or any other relevant field which is recognized by the U.G.C.

WITH

A Postgraduate Degree Qualification (Masters') in Management/Public Administration/ Business Administration / Social Sciences/ Science or Associate Membership of a recognized professional Chartered institute, which is relevant to the subject area of the post

AND

Minimum of 12 years experience at a "Managerial Level" in a Corporation, Statutory Board/ Government Institution or a reputed private institution.

2. Full Membership of a recognized professional Chartered Institute in a related field to the post

AND

Minimum of 12 years experience at a "Managerial Level" in a Corporation, Statutory Board/ Government Institution or a reputed private institution.

Internal Candidates (1 or 2 below):

1. Having obtained the qualifications required by the external candidates above.
2. Completion of Minimum five (5) years satisfactory service in a post in the Manager Category (MM 1-1) Grade I, in the subject area relevant to the post.

4. CLINICAL PSYCHOLOGIST - HM 1-1 (01 Post)

Qualifications:

External Candidates

A Bachelor's Degree in Psychology which is recognized by the U.G.C.

WITH

A Postgraduate (Masters) Degree in Clinical Psychology or equivalent, with registration at the Sri Lanka Medical Council

AND

Minimum of 12 years of experience at a "Managerial Level" in a Corporation, Statutory Board/ Government Institution or a reputed private institution with two (02) years experience as a Clinical Psychologist in a clinical setting.

Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum of five (05) years satisfactory service in a post in the manager category (MM) Grade I, with post graduate degree (master) in Clinical Psychology.

Other (for the above posts 03 and 04)

• **Salary Scale**

Salary Code and the Monthly Salary Scale of the employee category :

DMS circular 2/2016 (I) –HM 1-1 Rs. [80,295 - 15x2,270 = 114,345/-]

• **Age**

Age should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

• **Recruitment procedure**

Recruitment will be done through a structured interview conducted by a panel appointed by the appointing authority.

• **Marks allocated for the interview**

Relevant additional experience	- 30 Marks
Relevant additional Educational/Professional qualifications	- 30 Marks
Other achievements	- 15 Marks

- **Benefits**

Apart from the Basic salary Government approved cost of living allowance, Vehicle/transport allowance, fuel allowance will be paid with other government approved benefits. 12% to EPF and 3% to ETF will be borne by the Authority.

5. ASSISTANT DIRECTOR (LAW ENFORCEMENT) – MM 1-1 (01 post)

Qualifications:

External Candidates

A Degree in Criminology or LLB recognized by the U.G.C. with Attorney-at –law qualification

AND

Minimum two years (02) post qualifying experience in the relevant field to the Post.

Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service in a post in the Junior Manager (JM) Category, in the subject area relevant to the post with Attorney-at – law.

6. LEGAL OFFICER – MM 1-1 (03 posts)

Qualifications

External Candidates

A degree in Law which is recognized by the University Grants Commission with Attorney at Law qualification

AND

A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree.

Internal Candidates

Having obtained the qualifications required by the external candidates above.

Other (for the above posts 05 and 06)

- **Salary Scale**

Salary Code and the Monthly Salary Scale of the employee category :

DMS circular 2/2016 – MM 1-1 Rs. [53,175-10x1375-15x1,910=95,575/-]

- **Age**
Age should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.
- **Recruitment procedure**
Recruitment will be done through a written competitive examination and/or a structured interview conducted by a panel appointed by the appointing authority.
- **Marks allocated for the interview**

Relevant additional experience	- 30 Marks
Relevant additional qualifications	- 30 Marks
Other achievements	- 15 Marks
Performance at the interview	- 25 Marks
- **Benefits**
Apart from the Basic salary Government approved cost of living allowance will be paid with other government approved benefits. 12% to EPF and 3% to ETF will be borne by the Authority.

General Conditions:

Every applicant should be a citizen of Sri Lanka and should be of excellent moral character and should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.

Specimen application form could be downloaded from the official website of the National Child Protection Authority (www.childprotection.gov.lk). **Duly Completed applications should be sent only by registered post to reach the following address on or before 16th December 2024.**

Every application should send along with certified copies of Birth Certificate, NIC/Passport, educational, professional qualifications and experience certificates with names, address and contact numbers of two non-related referees. Separate applications should be sent for each position if you wish to apply for more than one position. The post should be marked on the top left-hand corner of the envelope. Applicants from State sector/ Corporation /Statutory Bodies should send their applications through their Head of the Organization.

Incomplete, illegible applications which are not conformity with the above requirements and applications received after the closing date will be rejected without any notice. Any form of canvassing will be a disqualification. Only short listed candidates will be called for interviews and/or Written Examination. The decision of the Board of Directors of the National Child Protection Authority with regard to these recruitments shall be final.

Chairman
National Child Protection Authority
No: 330, Thalawathugoda Road
Madiwela
Sri Jayawadenapura

Telephone Number – 0112778911- 14

Web Site – www.childprotection.gov.lk