



**State Ministry of Urban Development,
Waste Disposal and Community Cleanliness
Condominium Management Authority (CMA)**

Vacancies

Post of General Manager

Applications are hereby invited from eligible and qualified applicants for the Post of General Manager of the Condominium Management Authority (CMA).

Qualifications :

1. External Applicants :

- (a) Bachelor's Degree recognized by the University Grants Commission (UGC), in the field of Management, Civil Engineering, Architecture or Law.
with
Postgraduate Degree recognized by the University Grants Commission (UGC) in the field of Management, Engineering, Architecture or Law or full membership in the Institute of Engineers of Sri Lanka (IESL) or Sri Lanka Institute of Architects (SLIA).
and
Having obtained a minimum of 20 (Twenty) years post qualifying experience after obtaining the Degree qualifications in managerial level posts in a State Corporation, Statutory Board or in a reputed Private Sector Establishment / Institute and of which at least 05 years of experience should be in a Senior Management Level Post.
or
- (b) Bachelor's Degree recognized by the University Grants Commission (UGC) in Management, Civil Engineering, Architecture or Law subject field.
with
Doctorate (PhD) Degree in the subject field of Management, Engineering, Architecture or Law
and
After obtaining the Post Doctorate (PhD Degree) qualifications, a minimum of five (05) years of working experience, as an Officer with an excellent track record of service in Senior Management Level Posts, in a State Corporation, Statutory Board or in a reputed Private Sector Establishment / Institute.

2. Internal Applicants

Having completed a minimum of 05 (five) years of satisfactory period of Service in a subject field of the post in the Senior Management Service category in the Condominium Management Authority (CMA).

with

Specific competency in providing leadership to the Groups/Teams, engaged in multi-duty tasks and ability to provide an efficient Management of the Human Resources and other Resources tactfully.

Salary

HM 2-1 - Rs. 91,645 - 12x2,700 = 124,045.

- * Selected, successful applicant will be placed on the initial salary step of Rs. 91,645/ = .
- * All the Govt. approved allowances and Cost of Living (COL) allowance will be paid.
- * Entitled to use an official vehicle with fuel allowance (will be) provided.

Age : Not less than 35 years and not more than 55 years.

All applicants should be

- (i) A citizen of Sri Lanka.
- (ii) Should be physically fit and mentally sound, to perform the duties, assigned to the post, well and serve in any part of the Island.
- (iii) Should have an excellent moral character.

General Conditions related to the post :

1. This post is permanent and sans the pensions, entitled to contribute 10% of the salary by the employee and 12% of the salary by employer, to the Employees Provident Fund (EPF) and 3% of the salary to the Employees Trust Fund (ETF) by the Employer.
2. Applicants employed in State Corporations / Statutory Boards should forward their applications through their respective Heads of Departments / Institutions.
3. Names and addresses and contact details of two non-related referees should be submitted along with the applications.
4. Photocopies of the educational and other certificates and of the experience certificates should be sent with the application annexed.
5. Applicants should have to complete all the required qualifications as at the closing date of the applications.
6. Officers who have completed all the aforesaid necessary qualifications employed in the All Island Services of the Public Service are allowed and eligible to apply for the post of General Manager of the Condominium Management Authority (CMA) and they should submit their applications through their respective Heads of Departments / Institutions. Those who are already employed in the Public Service will be recruited under the secondment basis and the period of the duration of service of the post will be decided by the Authorizing Officer of the appointments, subject to performance of the Officer concerned.

How to Apply :

All the qualified and eligible applicants should send their complete Bio-Data (CV) with details of their educational / professional / vocational qualifications, experience and personal details, etc. by registered post to the following address, indicating the post applied for, on the top left-hand corner of the envelope, to reach on or before **06.05.2022**. Late applications and unclear, incomplete applications and applications of the applicants who haven't fulfilled their basic qualifications required, will be rejected without prior notice.

**Chairman,
Condominium Management Authority,
1st Floor, National Housing Department Building,
Sir Chittampalam A. Gardiner Mawatha, Colombo 02.**