CLIMATE SMART IRRIGATED AGRICULTURE PROJECT (CSIAP)

MINISTRY OF AGRICULTURE

Recruitment of Project Staff

The Climate Smart Irrigated Agriculture Project (CSIAP) implemented by the Ministry of Agriculture and funded by the World Bank is for a period of 5 years (2019 to 2024). The objective of the Project is to improve the agriculture productivity via improving climate resilience agriculture in climatically vulnerable hotspot areas identified in six provinces namely North Western, North Central, Eastern, Northern, Southern and Uva. The estimated cost of the project is USD 125 Mn.

Applications are invited from citizens of Sri Lanka for the following posts in the project on contract basis. The applicants should possess the following qualifications and experience given under each category.

01. Deputy Project Director (PS 2) - 01 Position at Uva Province

Qualification (a) or (b) or (c) below :

a) A successfully completed Bachelor's Degree in the relevant field which is recognized by the University Grants Commission or a qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field **or** an Associate membership/a similar professional qualification obtained from a recognized professional institution in the relevant field **with** at least 13 years of post-qualifying experience at Managerial Level, out of which 06 years should be at Senior Managerial Level.

b) A successfully completed Bachelor's Degree in the relevant field which is recognized by the University Grants Commission **or** a qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field **and** Corporate Chartered membership **or** similar qualification obtained from a recognized institution in the relevant field **or** a Postgraduate Degree in the relevant field with 11 years of post-qualifying experience at Managerial Level, out of which 5 years should be at Senior Managerial Level.

c) A successfully completed Bachelor's Degree in the relevant field which is recognized by the University Grants Commission **or** a qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field **with** a Post Graduate Degree in the relevant field **and** Corporate Chartered membership **or** a similar professional qualification obtained from a recognized professional institution in the relevant field **with** 09 years of post-qualifying experience at Managerial Level, out of which 4 years should be at Senior Managerial Level.

A Class I officer of the Government All Island Services or a similar status in the relevant field **with** at least 5 years of experience in a Class I post.

A brief job description : Plan, develop, execute and manage the cascade development in the hotspot areas of the province while maintaining very close association with all relevant stakeholder agencies of the province.

02. Financial Management Specialist (PS 3) - 01 Position at Project Management Unit

03. Climate Smart Agriculture Specialist (PS 3) - 01 Position in Southern Province

Qualification (a) or (b) or (c) below :

a) A successfully completed Bachelor's Degree in the relevant field which is recognized by the University Grants Commission **or** a qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field **or** an Associate membership/a similar professional qualification obtained from a recognized professional institution in the relevant field **with** at least 12 years of post-qualifying experience at Managerial Level.

b) A successfully completed Bachelor's Degree in the relevant field which is recognized by the University Grants Commission **or** a qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field or an Associate membership/a similar professional qualification obtained from a recognized professional institution in the relevant field **and** a Postgraduate Degree in the relevant field **with** 09 years of post-qualifying experience at Managerial Level.

c) A Class I officer of the Government All Island Services or a similar status in the relevant field **with** at least 4 years of experience in a Class I post.

A brief job description for Financial Management Specialist : Finance and accounts related matters considering CSIAP at the national level and building the financial and expenditure management system of CSIAP and will strictly follow all the procedures stipulated for World Bank funded projects, while observing the financial rules of the government of Sri Lanka.

A brief job description for Climate Smart Agriculture Specialist : Develop an overall agriculture development framework & strategies for the hotspot area and to promote climate smart agriculture (CSA) technologies & practices and related activities in hotspot area.

04. Procurement Officer (PS 6 - Category A) 01 Position at Project Management Unit

05. Monitoring & Evaluation Officer (PS 6 - Category A) 01 Position at Project Management Unit

Qualification (a) or (b) or(c) below :

a) A bachelor's degree in the relevant field which is recognized by the University Grants Commission **or** a qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field **or** an associate membership/a similar professional qualification obtained from a recognized professional institution in the relevant field **or** having obtained a certificate of proficiency not below than the National Vocational Qualification Level - 7 issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission for a post related to the relevant field **with** at least 3 years post-qualifying experience in the relevant field.

b) Having obtained a certificate of proficiency not below than the National Vocational Qualification Level-6 issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission for a post related to the relevant field **with** at least 8 years of post-qualifying experience in the relevant field.

c) Having obtained a certificate of proficiency not below than the National Vocational Qualification Level-5 issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission for a post related to the relevant field **with** at least 13 years of post-qualifying experience in the relevant field.

A brief job description for Procurement Officer : Procurement Officer shall be assisting Procurement of all Works Goods to be carried at Project Management Unit which includes but not limited to preparation of Procurement Plans, Bidding documents, Contact Documents in line with the GOSL Guidelines which conform to World Bank Procurement Guidelines and Project Documents. Assisting Project Procurement Committees, preparation & maintenance of all registers and files related to Procurement and Contracts, Progress Reporting, Document Controlling.

A brief job description for Monitoring & Evaluation Officer : M & E Officer is to facilitate and support the Monitoring and Evaluation Specialist to implement overall project Monitoring & Evaluation System to carry out the process, compliance and result monitoring by compiling, validating, processing and preparation of monthly input, output and outcome information to prepare progress reports having close coordination with M & E Officers attached to Deputy Project Director's Office (DPDO). He/ She is also responsible to maintain and operate the project MIS to keep the system up to date with the support of M & E Officers at Provincial Offices.

06. Data Entry Operator (Supporting Staff) - 01 Position at Project Management Unit

Qualification (a) below :

a) Having passed all subjects at G. C. E. (A/L) Examination in one sitting (except the general paper) **and** Six (6) passes at G. C. E. (O/L) examination with four (4) Credit passes including English, Sinhala/Tamil Language and Mathematics in one sitting

with

NVQ Level-3 qualification in Computer application **and** at least 3 years of work experience in computer literacy (MS packages, internet, e-mail).

A brief job description for Data Entry Operator : The Data Entry Operator should prepare source data for entry, verify current data and obtaining missing data, record data into system by using computer or other equipment, maintain organization data by keeping information confidential and working with Microsoft Office Suite

Added qualifications :

- Ability to design posters, leaflets and edit videos, Practical experience with handling still Camera and Video Camera, Practical knowledge of Photoshop and Adobe Premier etc, precise typing skills, verbal and written communication skills, Knowledge of Computer Hardware and Software and keen on working independently.

General Conditions :

1. Age Limit - Sixty Four (64) years of age on the closing date of application.
2. All appointments will be initially for a period of one year and extension of services will be based on successful performance.
3. Employees are required to travel to project sites depending on the need.
4. Working experience in the foreign funded projects in Sri Lanka is preferable.
5. Proficiency in English, Computer Literacy and familiarity with government rules and regulations.
6. Salary for each position will be based on the Management Services Circular No. 01/2019 dated 05th March 2019.
7. Short-listed applicants based on qualifications and experience will be called for the interview.

APPLICATIONS :

- All applicants are requested to forward their applications together with Curriculum Vitae with two non-related referees and copies of all the certificates attached, under registered post to the address given below or e-mail to **pdcsiap@gmail.com** on or before 22nd August 2022.

Project Director
Climate Smart Irrigated Agriculture Project
Ministry of Agriculture
61/1, M.D.H. Jayawardhana Mawatha,
Madinnagoda, Rajagiriya.

- Applicants currently in government/ semi government services should forward their applications through their respective Heads of Departments.
- Post applied for should be clearly stated on the top left - hand corner of the envelope containing the application.
- The decision of the Secretary, Ministry of Agriculture is final and conclusive on the above recruitments.

For more information, please visit - www.csiap.lk

Secretary
Ministry of Agriculture