

# Department of Examinations, Sri Lanka

## General Certificate of Education (Ordinary Level) Examination –2023(2024)

**All applicants should submit applications for this examination via online.**

Applications of private candidates for the above examination will be accepted from 23<sup>rd</sup> January 2024 to 15<sup>th</sup> February 2024. Each private candidate is advised to fully read this notification and carefully understand before filling and submitting the application online. Special attention should be paid in accurately entering the selected Town and Subjects of the examination. Any later requests for amendments will not be considered.

### 2. Applications

2.1.

- **With effect from this year the private candidates should compulsorily possess the National Identity Card when applying for G.C.E. (O/L) Examination.**
- **Applicants under 15 years of age and willing to apply for G.C.E. (O/L) Examination should compulsorily call over the Department of Examinations, Sri Lanka to apply for the examination.**

2.2. **After completing the application online, it is mandatory to keep a printed copy of the PDF file safely in possession, if needed for later submission. It is not required to send the printed copy to the Department.**

**Only the applicants who have obtained Student's Performance Record (school leaving certificate/ Education B59) are allowed to apply as private applicants. Applying as a private candidate by being a student in a government school or government approved private school is entirely prohibited. Committing of such offence shall be subjected to invalidating of examination results and debarring from sitting any future examinations.**

2.3. You will not be able to apply for this examination after 12.00 midnight on 15<sup>th</sup> February 2024. The online platform will be closed after 12.00 midnight of the prescribed date. **Closing date of applications will not be extended for any reason.**

2.4. A candidate should submit one application only. Submitting more than one application will cause to reject all applications of the candidate and legal actions will be taken against such candidates. Any revelation of such fraudulent incidents even after issuing of result will be caused to invalidate result of such candidates and legal actions will be taken.

### 3. Technical instructions to login to the system and to fill the application.

3.1. Following paths of the Department of Examination, Sri Lanka can be used to fill the application.

- Access the official website <https://donets.lk> and click "Exam Information Center" under Our Services
- Access <https://onlineexams.gov.lk/eic>

3.2. Enter your name, National Identity Card number and Telephone number for registration.

3.3. When the National Identity Card Number is entered, you will receive a code number (OTP) via SMS and use the code number to log in to the system.

3.4. Read instructions therein and click "instruction" button for additional details. Watch and read technical instructions, general instructions and the instruction video, then select "Next" button to initiate completing the application.

#### 4. Payment of Examination fee and downloading the application

Examination fee can be made via post offices or bank cards (as credit / debit payments)

- 4.1. If you pay via post office, you should select the link “pay by Department of Posts” under “Payment Method” **The Reference Number you receive therein should be submitted to the post Office for paying examination fees and the receipt receives from the Post Office should be kept in your possession.**

**The application can be downloaded by visiting the website through the link sent to you along with the SMS when the payment is successfully made.**

- 4.2. If you pay by bank credit/debit cards, you should select “Pay by Credit/Debit Card” under “Payment Method”

No. of subjects	1	2	3	4	5	6-9
Examination Fee (Rs.)	100/-	150/-	200/-	250/-	300/-	350/-

5. The subjects and town you have selected are very important. If a sufficient number of applicants are not available to establish an examination center in a particular town, you will be directed to an examination center established in a nearest town.
6. Any inquiries with regard to the information of your application and admission card should be made from the School Examination Organization and Results Branch by visiting the Department of Examination along with the admission card immediately after receiving it.

7. **Each private applicant should mention their permanent address and should not mention the name and address of the private or International School where the applicant is receiving education. Private telephone number also should be mentioned.**

#### 8. Verification of identity

It is compulsory to provide the National Identity Card or valid Passport or a valid Driving License at the examination hall to prove identity of the candidate. The identity card should be provided at every question paper which the candidate appears at the examination.

9. Candidates with **special needs** should compulsorily fill the details requested under “Yes” category of the icon “Are you a special needs candidate?”.

#### 10. Special attention is drawn to:

10.1. Examination fees paid for this examination will not be refunded fully or partially or transferred to any other examination fee.

- 10.2. **No applicant is permitted under any circumstances to change examination center or medium or subjects after submitting applications. Therefore, it is advised to complete application accurately.**

10.3. Applicants who applied following subjects under second subject category should appear for the practical test as well. Candidates who failed to comply with this requirement will not be issued results irrespective of their sitting for the written test.

- (40) - Music (Oriental)
- (41) - Music (Western)
- (42) - Music (Carnatic)
- (44) - Dancing (Indigenous)
- (45) - Dancing (Baratha)
- (50) - Drama and Theatre (Sinhala)
- (51) - Drama and Theatre (Tamil)
- (52) - Drama and Theatre (English)

Please contact following numbers or send an e-mail to the following e-mail address for any further clarification in this regard.

**E-mail address:** [gceolexamsl@gmail.com](mailto:gceolexamsl@gmail.com)

Tel : 011 – 2784208 / 011- 2784537 / 011 – 2785922

**Online Unit**

Tel : 011- 3671568 / 0113661122

**H.J.M.C. Amith Jayasundara**  
Commissioner General of Examinations

Ref No. 6/4/OL/2023

School Examinations Organization and Results branch  
Department of Examinations, Sri Lanka  
P.O. Box 1503, Colombo  
23.01.2024