



ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ගැසට් පත්‍රය

The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,373 – 2024 පෙබරවාරි මස 22 වැනි බ්‍රහස්පතින්දා – 2024.02.22
No. 2,373 – THURSDAY, FEBRUARY 22, 2024

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE		PAGE
Post - Vacant	484	Examinations, Results of Examinations &c.	487

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 15th March 2024, should reach Government Press on or before 12.00 noon on 1st March, 2024.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

GANGANI LIYANAGE,
Government Printer.

Department of Govt. Printing,
Colombo 08,
01st January, 2024.



This Gazette can be downloaded from www.documents.gov.lk

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Post - Vacant

JUDICIAL SERVICE COMMISSION

Recruitment for the post of Deputy Registrar of the Court of Appeal in the Scheduled Public Officers' Service – 2024

01. In terms of provisions set out in the Scheduled Public Officers' Service Minute published in *Extraordinary Gazette* bearing No.2088/26 dated 11.09.2018, applications are called from Sri Lankan citizens who possess the required qualifications to make recruitment to the post of Deputy Registrar of the Court of Appeal in the Scheduled Public Officers' Service.
02. **Conditions of Service**
- 2.1 An applicant selected to the post of “Deputy Registrar of the Court of Appeal” shall be subject to the general conditions governing the appointments in Public Service, terms and conditions set out in the Scheduled Public Officers' Service Minute published by the *Extraordinary Gazette of the Democratic Socialist Republic of Sri Lanka* bearing No.2088/26 dated 11.09.2018, amendments already made and will be made thereto in due course to the said Service Minute, provisions of the Establishments Code and Financial Regulations.
- 2.2 The other official language proficiency applicable to the post of Deputy Registrar of the Court of Appeal should be acquired in accordance with circulars issued and/or circulars to be issued in due course by Judicial Service Commission in relation to implementation of the Official Language Policy in terms of Sec.12.18 of the Scheduled Public Officers' Service Minute published by the *Extraordinary Gazette of the Democratic Socialist Republic of Sri Lanka* bearing No.2088/26 dated 11.09.2018.
03. **Salary**
- As per Public Administration Circular No.03/2016 and Judicial Service Commission Circular No.386 dated 24.06.2016 issued in parallel with the said Public Administration Circular No.03/2016, the salary scale prescribed to the post of Deputy Registrar of the Court of Appeal in the Scheduled Public Officers' Service is SL 1- 2016 (Monthly) Rs.47,615-10 x 1,335-8 x 1,630 – 17 x 2,170 – 110,895 (The initial salary step for the post is step 08 of SL 1 – 2016 salary scale. Accordingly the initial salary is – Rs.56,960/-). Salary will be paid from the effective date of the appointment.
04. This post is permanent and pensionable.
05. **Qualifications**
- (a) Be a citizen of Sri Lanka.
and
- (b) Should be not less than thirty (30) years and not more than forty five (45) years as at **23.02.2024**.
and
- (c) i. A Court Registrar who has completed 05 years active and satisfactory service in Grade I of the Court Registrars' Service of Sri Lanka and has been confirmed in said post
or
ii. A Court Registrar who has completed 02 years active and satisfactory service in Grade I of the Court Registrars' Service of Sri Lanka and has been confirmed in said post and an Attorney-at-Law of the Supreme Court
or
iii. A Court Registrar who has completed 03 years active and satisfactory service in Grade II Class I of the Court Registrars' Service of Sri Lanka and has been confirmed in said post and an Attorney-at-Law of the Supreme Court

or

- iv. A Court Registrar who has completed 04 years of active and satisfactory service in Grade II Class II of the Court Registrars' Service of Sri Lanka and has been confirmed in said post and an Attorney-at-Law of the Supreme Court

or

- v. A Court Registrar who has completed 05 years active and satisfactory service in Grade III of the Court Registrars' Service of Sri Lanka and has been confirmed in said post and an Attorney-at-Law of the Supreme Court

or

- (d) An officer in the Court Management Assistants' Service, Government Service or in a parallel service in the Provincial Public Service who has completed 15 years active and satisfactory service and has been confirmed in said post and an Attorney-at -Law of the Supreme Court

or

- (e) Attorney-at -Law who has been in active practice for not less than five (05) years.

Note : -

I. Period of service as an Attorney at – Law in a staff post or in a legal capacity in any Ministry, Government Department or State Corporation or Government Statutory Board or as a teacher of Law in a recognized University or Law School shall be regarded as a “period of active practice”.

II. The upper age limit will not apply to officers who are already in the Government Service, Provincial Public Service and Scheduled Public Officers' Service.

III. According to 13.5 of the Scheduled Public Officers' Service Minute, “period of Satisfactory Service” shall mean a period of service during which the officer has earned all increments required to be earned by him/her during that period by way of performing the duty of a Scheduled Public Officer efficiently and diligently and passing all Efficiency Bars prescribed and further satisfying all the qualifications prescribed for the confirmation in service and no any punishable offence committed by the officer.

(f) Be a person of excellent moral character.

(g) Should have a sound physical and mental fitness to perform the duties of the post.

N.B. - It is compulsory that every applicant should have fulfilled all the qualifications required for the respective post by **23 February 2024** or prior to said date.

06. A qualified person for the post will be selected based on the results of an interview conducted by a decision taken by the Judicial Service Commission from applicants who have fulfilled the basic required qualifications.

07. If an officer is recruited to the above post in terms of the qualifications stipulated in 05 (c and d) above, he/she shall be subjected to an acting period of one year from the date of appointment. If the recruitment is done to the above post in terms of the qualifications stipulated in 05 (e) above, he/she shall be subjected to a probation period of three years from the date of appointment.

08. The appointments of the applicants who fail to assume duties in the post to which they are appointed on the due date or applicants who refuse or neglect to assume duties in the post into which they are appointed, shall be cancelled by the Secretary, Judicial Service Commission on the direction of the Judicial Service Commission.

09. Penalty for furnishing false information

Any misstatement or suppression of a fact which is considered material will render the applicant liable to disqualification, if such statement or suppression is discovered before the selection and to dismissal or discontinuance if discovered after the selection.

10. Method of applying

- (a) The application fee is Rs.500/-. The application form can be obtained by sending the receipt obtained by paying the relevant amount from any People's Bank branch to the credit of the account of '**Secretary, Judicial Service Commission' No:297100199025039 of the People's Bank, Dam Street Branch** along with an envelope 9x4 in size with the name and address of the applicant written on it, by registered post to the Judicial Service Commission Secretariat or by personally handing it over. When filling the receipt at the time of payment, the applicant's name and address should be stated in the space provided in the receipt.
- (b) Duly perfected application should be sent under registered post to reach the address "**Secretary, Judicial Service Commission Secretariat, Colombo 12**" on or before 25.03.2024 or the applicants should hand over the applications by personally visiting the Judicial Service Commission Secretariat.

11. (a) Applicant's signature in the application form should have been attested by a Principal of a Government School, a Justice of Peace, Commissioner for Oaths, an Attorney at-Law, Notary Public, Commissioned Officer in the Armed Forces, an Officer holding a Gazetted post in the Police Service or an Officer holding a permanent post in Staff Grade in the Public Service.
 - (b) Applicants who are already in Government Service and who have fulfilled above qualifications should submit their applications through their respective Head of the Department.
 - (c) Applications which have not been duly completed in every respect will be rejected. No complaints regarding applications lost or delayed in the post will be entertained.
12. Any matter not provided for in above paragraphs 01 to 11 will be dealt with as determined by the Secretary of the Judicial Service Commission subject to the instructions of the Judicial Service Commission.
13. In the event of any inconsistency or contradiction among the Sinhala, Tamil and English texts of this notification, the Sinhala text shall prevail.

By order of the Judicial Service Commission

H.S.SOMARATNE,
Secretary,
Judicial Service Commission.

Judicial Service Commission Secretariat,
Colombo 12,
19th February 2024.

Examinations, Results of Examinations &c.

SRI LANKA EXCISE DEPARTMENT

Open Competitive Examination for Recruitment to the Post of Excise Inspector - 2023

APPLICATIONS are hereby called from graduate applicants who are in public service for thirty four (34) posts of Excise Inspector in the Excise Department.

Applications have been posted on the website www.doenets.lk of the Sri Lanka Examinations Department and, the applications should be submitted only through online system.

The examination will be held only in examination centers established in major cities across the island. (The document containing city and city numbers is attached at the end of this notice.) The city/cities applied for sitting to the examination should be as per Schedule No. 01 and, it is not allowed to change the applied city/cities to be changed later. If adequate number of candidates have not applied for the establishment of an examination center in a particular city, those applicants will be directed to an examination center to be established in the city indicated as their second preference or in another nearby city. Further, if adequate number of candidates have not applied for the establishment of examination centers in all or more of the proposed cities, the Examination Commissioner General will conduct the examination only in Colombo.

01. Method of recruitment :

The Commissioner General of Examinations conducts a written competitive examination and the applicants who pass the examination are referred to an interview for assessment of eligibility and are recruited to the posts based on the order of the ranks as per the sum of the total marks obtained in the written test and the interview for assessment of eligibility and the number of available vacancies.

General Job Description of the Position

Performing duties related to the Excise Ordinance, Poisonous Opium and Dangerous Drugs Ordinance, Tobacco Act, office administration and supervisory duties.

02. *Salary Amount* : A monthly salary Rs. 4 -2016 Rs. 37,030 - 24 x 660 - Rs. 52,870 /- eligible for this post.

03. Age Limit :

Applicants age as on Should be not less than 21 years and not more than 35 years. (No age limit for graduates in the departmental posts in the Excise Department)

“Accordingly, born on or before 22.03.2003 and on or after 22.03.1989 Only those who have applied the date are eligible to apply for this. “

Eg:- If age should be not less than 21 years and not more than 35 years to the date 24.03.2024, only those whose birthday is on or before 22.03.2003 and on or after 22.03.1989 able to apply .

04. Education and Other Qualifications :

Every applicant should have fulfilled the following educational qualifications

- Should have obtained from a University recognized by the University Grants Commission of Sri Lanka (UGC) or an institution recognized by the UGC as an institution of degree awarding.
- Should have obtained at least a credit pass for the Mathematics and English language at the General Certificate of Education (O/L) Examination.

4.1. *Physical Qualifications :*

All applicants

- i. should have minimum height (without shoes) should be 5 feet 06 inches and the chest should not be less than 33 inches without expanded).
- ii. should have visual acuity of at least 6/6 and 6/12 without glasses or contact lenses including the vision for goods recognition.
- iii. should be physically and mentally fit to work in any part of the island.

4.2. *Other Qualifications :*

He/she:

- i. should be a citizen of Sri Lanka
- ii. should possess an excellent moral character

Details of written competitive examination :

Question paper	Time	Total score	passing marks
01. IQ Test	02 hours	100	40 %
02. Common Paper	02 hours	100	40 %

Syllabus for the examination :

Name of the Question Paper	Syllabus
01. IQ Test	This is paper is to measure the applicant's intelligence, logic and decision-making ability. (Questions regarding Mathematics/ pictures problems, writing synonyms/antonyms, clause/sentence formation, fill-in-the-blanks are also included thereto.)
02. Common Paper	This is to measure information and general knowledge about current and social events in Sri Lanka and the world

Interview for assessment of eligibility - Applicants who pass the written examination will be referred to the Interview for assessment of eligibility and will be recruited to the posts based on the order of the ranks as per the sum of the total marks obtained in the Written Examination and Interview for assessment of eligibility and according to the number of vacancies available. However, Sri Lanka Excise Department may decide not to fill any number of vacancies.

Marks will be awarded for the following qualifications at the interview for assessment of eligibility

Major headings to which marks are awarded	Maximum score
1. Additional educational qualifications Post Graduation, Post Graduate Diploma, for a degree in addition to the basic qualification and as per class pass in the first degree	20
2. Language Proficiency	10

<i>Major headings to which marks are awarded</i>	<i>Maximum score</i>
3. Sports skills For record performances in national, provincial, district, regional and school competitions in various sports	35
4. Other skills Specialized training Cadet/Volunteerring, Self Defense Training, Martial Arts or Technique Training Extracurricular activities	30
5. Assessment of interview panel	05
Total	100

05. Terms of Service

- i. It shall be bound to act according to the official language law and all laws and regulations enacted by the government from time to time.
- ii. Chapter III, Chapter VII and Chapter VIII of group I of the procedural Rules published in the *Gazette* dated 14.12.2022 are applicable.
- iii. Applicants will be checked for physical fitness before the structured interview.

06 . Training period:

03 months training will be provided to the selected candidates . Those who do not pass a test at the end of this period will terminate their training. A monthly allowance of Rs.20,000/- will be paid to the trainees during the training period.

07. Probation Period :

Applicants who complete the training successfully will be appointed to the post of Excise Inspector subject to a 03-year probationary period. At the end of the probationary period, if they pass the efficiency bar examinations conducted as per the approved recruitment procedure, they will be confirmed in the relevant post .

- 7.1. The Commissioner General of Sri Lanka Excise Department has the power to cancel the appointments of applicants who fail to assume the duties of the post conferred to him on the due date and/ or refuse or avoid assuming the duties of an appointed post or an appointed area .

08. Fees for the Examination:

Online applications should be completed only in the English language. Before completing the application, download the common instructions, prepared to apply for the examination. Strictly follow these instructions when filling out the application.

Examination fee is Rs. 600/-. Payment of examination fee shall be made only by the following methods.

- i. Any bank credit card
- ii. Any Bank Debit cards
- iii. Bank of Ceylon Online Banking Method
- iv. Bank of Ceylon Teller Slip Payment
- v. Post Department Payment at a Post office

Note: Instructions on the method of payment under the above method have been given under the technical instructions for the examination of the website.

Payment will be notified by a SMS. The full amount for the examination fee should be paid and applications that pay less or more examination fees will be rejected. The Department of Examinations will not be responsible for the delays in the payment of examination fees by the aforesaid method.

09. The Commissioner General of examinations will issue the admission cards to the applicants who have paid the prescribed examination fee, submitted the duly completed online applications on or before the closing date of applications, on the presumption that only the applicants who have fulfilled the qualifications referred to in the *Gazette* notification have forwarded the applications. The Department of Examinations will publish a notice immediately after the issuance of admissions. If admissions have not been received as mentioned in the notice, those applicants should inquire about it from the Institutional Examination Organization Branch, Department of Examinations. Such applicants should clearly mention the name of the examination they applied for, the applicant's full name, National Identity Card number, and the address. If the applicant lives outside Colombo, it is more fruitful to inquire with a request letter mentioning a fax number to fax a copy of the admission to the applicant. Keeping a copy of the completed application and a copy of the receipt obtained on payment of the examination fee will be more fruitful to verify any information inquired by the Department of Examinations.

Issuing an admission to the candidate does not confirm that he/she has fulfilled all the requirements required to sit for the examination.

The attested admission should be handed over to the examiner in charge of the examination on the first day of the examination.

10. Applicants should prove their identity to the satisfaction of the examiner in charge of the examination center for all subjects of the examination. Any of the following documents will be accepted.
- I. National Identity Card;
 - II. Valid Passport;
 - III. Valid Sri Lankan Driving License.

Applicants who fail to produce any of the above documents are not allowed to sit for the examination. Also, the candidates should expose their identity without covering their face and ears when they enter the examination hall. Applicants who refuse to do so will not be allowed to enter the examination hall. Further, the applicants should remain with their faces and ears uncovered till they leave the examination hall, enabling the examination authorities to identify the applicant.

11. Signature of the applicant placed on the admission card as well as on the application should get his/her signature attested by the Head of institution or any other officer authorized to sign on behalf of such Head of institution.
12. Applicants will be liable to rules and regulations imposed by the Commissioner General of Examination in relevant to conducting examination and issuance of results. If in case of violation of such rules and regulations, he/she will be liable to any penalty imposed by the Commissioner General of Examinations.
13. In the event of any mismatch or inconsistency between the language texts of this Notice that published in Sinhala, Tamil and English, the Sinhala medium notice shall prevail.

M.J.GUNASIRI,
Excise Commissioner General.

5. Mobile Number :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

6. Date of Birth :

Years : Months : Days : to the Date 22.03.2024

7. Are you a Sri Lankan citizen ?

(State whether you are a Sri Lankan Citizen by descend or a registration)

8. Nationality :

9. Civil Status:.....

10. Educational Qualification :

(i)

<i>Name and year of degree</i>	<i>University</i>	<i>the year</i>	<i>Class pass obtained</i>

(ii) Passes in G.E.C (O.L) Examination :

Year :	
Index No. :	
<i>Subject</i>	<i>Pass</i>

(iii) Passes in G.E.C. (A.L) Examination :

Year :	
Index No. :	
<i>Subject</i>	<i>Pass</i>

11. Details of current job.....

12. Details of sports and extracurricular activities :

13. Details of other special training

14. (I) Height : cm (Feet : Inches:)

(II) Chest size (without expanding) cm. (inches)

15. Have you been convicted for a criminal offence by a Court of Law, if any, please state the offence and the punishment:
.....

16. Attestation of the Applicant :

I do hereby declare that information furnished by me in this application is true and correct. I understand that any information furnished herein is found to be false or inaccurate prior to selection, which may result in my disqualification and if discovered after appointment, may result in my dismissal. I also declare that I will abide- by the rules and regulations imposed by the Commissioner General of Examinations regarding the hold of the examination and the release of the results. I also declare that the relevant examination fee has been paid.

.....
Date

.....,
Signature of Applicant.

02-776/1

SRI LANKA EXCISE DEPARTMENT

Open Competitive Examination for Recruitment to the Post of Male/Female Excise Guard - 2023

APPLICATIONS are called for the post of Male/Female Excise Guard in the Sri Lanka Excise Department from applicants who are currently holding posts in the primary service category of the public service.

Applications have been posted on the website www.doenets.lk of the Sri Lanka Examinations Department and, the applications should be submitted only through online system. A copy of the examination application should be handed over by the applicant to the relevant authorities to include into his/her personal file, and a copy of the application certified by the head of the institution and a letter of proof of service should be furnished at the time of being called for the interview.

The examination will be held only in examination centers established in major cities across the island. (The document containing city and city numbers is attached at the end of this notice.) The city/cities applied for sitting to the examination should be as per Schedule No. 01 and, it is not allowed to change the applied city/cities to be changed later. If adequate number of candidates have not applied for the establishment of an examination center in a particular city, those applicants will be directed to an examination center to be established in the city indicated as their second preference or in another nearby city. Further, if adequate number of candidates have not applied for the establishment of examination centers in all or more of the proposed cities, the Examination Commissioner General will conduct the examination only in Colombo.

01. Method of recruitment

Number of Male/Female Excise Guard Vacancies: - 100

10% thereof will be reserved for female applicants.

Those who are qualified will undergo a competitive examination and those who pass the interview will be recruited by awarding the marks.

If unable to fill the number of posts to be filled under the limited basis, the said posts will be filled from the candidates selected under the open basis.

Recruitment will be based on the results of Written Examination and Interview for Assessment of Eligibility. The written examination will be conducted first and, three times the expected number to be recruited who pass the written examination are called for the Interview for Assessment of Eligibility. Recruitment will be done on the basis of the total marks obtained in the written examination and Interview for Assessment of Eligibility. After verifying that there are no excise or other criminal records against them, the selected applicants will be recruited for six (06) months of training, of which 03 months will be in the training school and the remaining three (03) months will be field training. Those who successfully complete the training will be recruited for the post of Excise Guard.

02. General Job Description of the Post

To find and report information related to excise crimes, to support such raids and to provide assistance in related court proceedings, to assist in the up-to-date maintenance and presentation of excise crime/industrial reports and documents, including ancillary duties of the office under the Excise Ordinance and other Ordinances under the purview of the Excise Department while carrying out field duties within the assigned area, Poisonous Opium and Dangerous Drugs and Ordinance, Tobacco Tax Act, No. 8 of 1999, National Tobacco and Alcohol Authority No. 27 of 2006 under the Act. Performing the duties in factories, distilleries and stores.

Inspection and raid of toddy collection centers.

03. Salary Scale

A monthly salary of RS.- 1 -2016 Rs. 29,540-7x300-27x370-Rs. 41,630/= eligible for this post (According to the P.A.C 03/2016).

04. Age Limit :

Applicants age should be not less than 18 years and not more than 35 years as at the date that the applications are called. "Accordingly, born on or before 22.03.2006 and on or after 22.03.1989 Only those who have applied the date are eligible to apply for this."

Eg:- If age should be not less than 18 years and not more than 35 years to the date **22.03.2024**, only those whose birthday is on or before 22.03.2006 and on or after 22.03.1989 able to apply .

05. Education and Other Qualifications:

Every applicant

- i. Should have obtained at least 06 credit passes for the Sinhala/Tamil language, Mathematics including the English language at the General Certificate of Education (O/L) Examination in the first sitting.
- ii. should have minimum height (without shoes) should be 5 feet 06 inches and the chest should not be less than 33 inches without expanded for male applicants and height should be 5 feet 2 inches for female applicants.
- iii. should have visual acuity of at least 6/6 and 6/12 without glasses or contact lenses including the vision for goods recognition.
- iv. should possess an excellent moral character
- v. should be physically and mentally fit to work in any part of the island
- vi. Priority will be given for Sports skills and other extracurricular activities.
- vii. All applicants shall be unmarried.

The above qualifications shall have been fulfilled in all respects by the date mentioned in the notification of calling applications.

06. Details of written competitive examination

The examination will be held in Sinhala and Tamil mediums only. Later changes to the application medium will not be allowed.

Question Paper	Time	Total Score	Passing Marks
01. IQ Test	1 hour	100	40 %
02. General Knowledge Paper	1 hour	100	40 %

Syllabus for the examination

Name of the Question Paper	Syllabus
01. IQ Test	This is paper is to measure the applicant's understanding ability,intelligence, logical, Analytical and decision-making ability by examine the applicant's inferences and responses to problems presented in word, numerical and graphical displays.
02. General Knowledge Paper	This is to measure information and general knowledge about current and social incidence in Sri Lanka and the world.

07. Marks will be awarded for the following qualifications at the interview for assessment of eligibility

- I. Additional educational qualifications: 20 marks (Post Graduation/Graduation-10 Marks/Diploma-07 marks/Certificate Course-03 marks)
- II. Sports Skills: - (09 marks)
- III. Scout/Cadet: - (09 marks)
- IV. Self Defense Training:- (09 marks)
- V. Post held in relation to the social services :-(09 marks)
- VI. Driving License: - (09 marks)
- VII. Computer Skills: - (15 marks)
- VIII. Language Proficiency: - (15 marks)
- IX. Skills shown in the interview: - (05 marks)

08. Fees for the Examination:

Online applications should be completed only in the English language. It will be notified that the department accepts/ does not accept the application as a valid application *via* an SMS to the mobile phone number, used to access to the system or to the E-mail address. Before completing the application, download the common instructions, prepared to apply for the examination. Strictly follow these instructions when filling out the application. Any amendment made to the Application after taking a printed copy thereof, will not be deemed as a valid amendment. Incomplete applications will be rejected without a notice.

Examination fee is **Rs. 600/-**. Payment of examination fee shall be made only by the following methods providing by the Online System.

- i. Any bank credit card
- ii. Any Bank Debit cards
- iii. Bank of Ceylon Online Banking Method
- iv. Bank of Ceylon Teller Slip Payment

Note: Instructions on the method of payment under the above method have been given under the technical instructions for the examination of the website.

Payment will be notified by a SMS. The full amount for the examination fee should be paid and applications that pay less or more examination fees will be rejected. The Department of Examinations will not be responsible for the delays in the payment of examination fees by the aforesaid method.

Fees paid for the examination will not be refunded or transferred for any other examination for any reason.

09. Training period:

All selected candidates will first be appointed as Male/Female Trainee Excise Guards and for appointment to the post of Male/Female Excise Guard they will have to undergo minimum 06 months training and then pass the prescribed tests. Three (03) months thereof will be in the training school and the remaining three (03) months will be field training. Those who successfully complete the training will be recruited for the post of Excise Guard.

A training allowance will be paid for a training period of at least six (06) months from the date of primary appointment for Excise Guard Trainee. (Training Allowance will be decided at the time of recruitment.)

10. Probation Period:

Applicants who complete the training successfully will be appointed to the post of Excise Guard subject to a 03-year probationary period. At the end of the probationary period, if they pass the efficiency bar examinations conducted as per the approved recruitment procedure, they will be confirmed in the relevant post.

11. Conditions of Employment:

- i. This position is permanent. Pensionable.
- ii. May be appointed to serve in any part of the island.

12. Conditions of Service

- i. It shall be bound to act according to the official language law and all laws and regulations enacted by the government from time to time.
- ii. Chapter III, Chapter VII and Chapter VIII of group I of the procedural Rules published in the *Gazette* dated 14.12.2022 are applicable.
- iii. Applicants will be checked for physical fitness before the structured interview.

13. The Commissioner General of Sri Lanka Excise Department has the power to terminate the appointment of applicants who fail to assume the duties of the post conferred to him/her on the due date and who refuse or avoid assuming the duties of an appointed post or an appointed area.

14. The Commissioner General of examinations will issue the admission cards to the applicants who have paid the prescribed examination fee, submitted the duly completed online applications on or before the closing date of applications, on the presumption that only the applicants who have fulfilled the qualifications referred to in the *Gazette* notification have forwarded the applications. The Department of Examinations will publish a notice immediately after the issuance of admissions. If admissions have not been received as mentioned in the notice, those applicants should inquire about it from the Institutional Examination Organization Branch, Department of Examinations. Such applicants should clearly mention the name of the examination they applied for, the applicant's full name, National Identity Card number, and the address. If the applicant lives outside Colombo, it is more fruitful to inquire with a request letter mentioning a fax number to fax a copy of the admission to the applicant. Keeping a copy of the completed application and a copy of the receipt obtained on payment of the examination fee will be more fruitful to verify any information inquired by the Department of Examinations.

Issuing an admission to the candidate does not confirm that he/she has fulfilled all the requirements required to sit for the examination.

The attested admission should be handed over to the examiner in charge of the examination on the first day of the examination.

15. Applicants should prove their identity to the satisfaction of the examiner in charge of the examination center for all subjects of the examination. Any of the following documents will be accepted.

- I. National Identity Card;
- II. Valid Passport;
- III. Valid Sri Lankan Driving License.

Applicants who fail to produce any of the above documents are not allowed to sit for the examination. Also, the candidates should expose their identity without covering their face and ears when they enter the examination hall. Applicants who refuse to do so will not be allowed to enter the examination hall. Further, the applicants should remain with their faces and ears uncovered till they leave the examination hall, enabling the examination authorities to identify the applicant.

16. Signature of the applicant placed on the admission card as well as on the application should get his/her signature attested by the Head of institution or any other officer authorized to sign on behalf of such Head of institution.
17. Applicants will be liable to rules and regulations imposed by the Commissioner General of Examination in relevant to conducting examination and issuance of results. If in case of violation of such rules and regulations, he/she will be liable to any penalty imposed by the Commissioner General of Examinations.
18. In the event of any mismatch or inconsistency between the language texts of this Notice that published in Sinhala, Tamil and English, the Sinhala medium notice shall prevail.

M.J.GUNASIRI,
Excise Commissioner General.

Sri Lanka Excise Department.

Include headings 1-6 on the first page of the application and the rest on other pages as appropriate.

Schedule 01

Colombo	01
Kandy	02
Galle	03
Jaffna	04
Batticaloa	05
Kurunegala	06
Anuradhapura	07
Badulla	08
Ratnapura	09

SPECIMEN APPLICATION

**OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF MALE/ FEMALE
EXCISE GUARD OF THE EXCISE DEPARTMENT OF SRI LANKA - 2023**

1. Medium

1.1 Medium that sitting for the examination

Sinhala - 1

Tamil – 2

English – 3

(Write the relevant number in the box)

1.2 Medium that sitting for the examination

City	City No.

(See Schedule 1)

2. (i) Full Name (in Sinhala/Tamil) :
(ii) Full Name (in block letters) :
(iii) Name with Initials:
(In block letters)

3. (i) Permanent address (In block letters) :
(ii) Divisional Secretary's Division:
(iii) Grama Niladhari Divisions :
(iv) Nearest Police Station:
(v) Nearest Excise Station:
(vi) Postal Address :
(for sending exam admissions)

4. Gender: -

Male - 0

Female - 1

(Write the relevant number in the box)

5. National Identity Card Number :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

6. Mobile Number :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

7. Date of Birth :

Years : Months : Days : to the Date 22.03.2024

8. Are you a Sri Lankan citizen ?

(State whether you are a Sri Lankan Citizen by descend or a registration)

9. Nationality:

10. Civil Status:.....

11. Educational Qualifications -

(I) Passes in G.E.C. (O.L) Examination

Year :	
Index No. :	
Subject	Pass

(II) Passes in G.E.C. (A.L) Examination

Year :	
Index No :	
Subject	Pass

(III) Other Educational Qualification -

12. Occupations done/courses followed after school

Name of the Occupation or Course	Period (from-to)	Institute	If an occupation, reasons to resign

13. Details of sports and extra curricular activities :

.....

14. Details of other special training /Volunteer Force Services ,if any
15. (I) Height: cm (Feet: Inches:)
(II) Chest size (without expanding) cm.
(inches)
16. Have you been convicted for a criminal offence by a Court of Law, if any, please state the offence and the punishment:
.....
17. Attestation of the Applicant
I do hereby declare that information furnished by me in this application is true and correct. I understand that any information furnished herein is found to be false or inaccurate prior to selection, which may result in my disqualification and if discovered after appointment, may result in my dismissal. I also declare that I will abide- by the rules and regulations imposed by the Commissioner General of Examinations regarding the hold of the examination and the release of the results. I also declare that the relevant examination fee has been paid.

.....
Date

.....
Signature of Applicant

02-776/2

SRI LANKA EXCISE DEPARTMENT

Open Competitive Examination for Recruitment to the Post of Excise Guard Driver - 2023

APPLICATIONS are called from citizens of Sri Lanka who fulfilled the following qualifications for the Open Competitive Examination to recruit for the post of Excise Guard Driver of the Sri Lanka Excise Department.

02. Applications prepared in accordance with the specimen given below should be sent under registered cover to reach the “**Excise Commissioner General, Sri Lanka Excise Department, No.353, Kotte Road, Rajagiriya**” on or before **21.03.2024**. “**Excise Guard Driver**” should be indicated on the top left hand corner of the envelope. Incomplete Applications and Applications received after the closing date will be rejected. Receipt of Applications will not be acknowledged.
03. **Monthly Salary Scheme:** - Rs. 29,540 – 7 x 300 -27x370-41,630/-. It will be placed on the monthly salary of Rs.29,540/- The first efficiency bar examination shall be passed before the said salary step is exceeded as per the P.A.C.3/2016, Rs.01-2016 (PC).
04. **Age Limit:** - Should be not less than 22 years and not more than 35 years of age by the closing date for applications (Maximum age limit is not applicable to applicants currently in Provincial/Public service).
05. All the qualifications related to recruitment to the post should be completed in every way by the last date of the notification of application.

(I) Educational Qualifications:-

All applicants should have passed six (06) subjects including Mathematics with credit passes for Sinhala/ Tamil and for one other subject at G.C.E.(Ordinary Level) Examination in not more than two attempts, having passed 05 subjects at one attempt.

(II) Professional Qualification :-

All Applicants :-

- a. should have a sound knowledge on the Highway Code.
- b. should have basic knowledge on Motor Mechanics.
- c. should possess a valid driving license issued by the Commissioner General of Motor Traffic for driving motor buses, motor coaches, “A” class.

(III) Work Experience :-

Applicant should have obtained 03 years of work experience as a Driver in a recognized organization subsequently to obtain a driving license of the relevant category.

(IV) Physical Qualifications :

All applicants :-

- i. should have minimum height should be 5’4” inches.
- ii. should have minimum 32 (Inches) chest size when exhaled.
- iii. should have Eyesight/vision of at least 6/6 and 6/12 without glasses or contact lenses including the vision for goods recognition.
- iv. should be physically and mentally fit to work in any part of the island.

(V) Other Qualifications :

He/she should be a citizen of Sri Lanka and possess an excellent moral character.

06. Method of recruitment:

- (i) Applications are called by publishing a notification on the *Government Gazette* or famous newspaper and website and eligible applicants will undergo a written examination and a professional test. The Written examination will be conducted in Sinhala and Tamil medium and general knowledge on highway rules and Motor Mechanics will be tested. Later changes to the language medium requested by you will not be allowed.
- (ii) Out of the applicants who obtain highest marks at the written test, twice of number of vacancies available will be called for physical fitness test and practical driving test, and it will be selected to appoint for the post of Excise Guard Driver in order of merit base on the marks obtained at the said test and the written examination.

(iii) Written Examination:

Subjects	Duration	Total Mark	Pass Mark
I. Highway Rules and Motor Mechanics	03 Hours	100	40%
II.Common Test	01 hour 30 Min	100	40%

Syllabus for the Examination

Question Paper	Syllabus
I. Highway Rules and Motor Mechanics	A Question Paper to test the knowledge of highway rules, mechanic field and basic understanding of the defects related to the said field.
II.Common Test Paper	This is common Question Paper prepared to test the General knowledge of the applicants.

Conducting Authority: Appointing Authority or an Institute approved by the Appointing Authority.

(iv) **Professional Test:** This is a practical test to measure the driving skills of the applicant.

	Total score	Pass Mark
Driving Skills	40	40%

Conducting Authority: This professional test will be conducted in terms the directions of the Excise Commissioner General under the supervision of a panel consisting of an Examiner of Motor Vehicles of the Department of Motor Traffic, an officer of the Police Service and an officer of the Department.

(v) **Physical Fitness Test:** For evaluating the relevant qualifications as per the Section 7.2.2.4 in the recruitment procedure.

(vi) **General Interview:**

Objectives to be achieved: To evaluate whether the person is suitable in all respects for the post of Excise Guard Driver

To evaluate whether the person possess necessary basic qualifications (Verification of Certificates)

Appointing Authority of General Interview Board: Commissioner General of Excise

- 07. Service Conditions:** This post is permanent and pensionable. Appointees will subject to the policy decisions taken by the Government, regarding the pension scheme in future. Further, Appointees should contribute to the Widow's/Widower's, Orphans' Pension Scheme. Appointees should pay the relevant contribution fee in the manner ordered by the Government from time to time. This is a post of the uniformed staff administered under the orders of the Excise Department of Sri Lanka.
- 08.** Conditions stipulated in Procedural Rules of the Public Service Commission published in the *Gazette Extraordinary* No. 2310/29 dated 14.12.2023 and the provisions of the Establishment Code will be applicable.
- 09.** Any matter not provided for in the Scheme of Recruitment relevant to this appointment will be decided having consulted the Public Service Commission.
- 10.** Applicants who are called for the interview shall be informed in written. Transport expenses, etc. shall not be paid in this respect.

M. J. GUNASIRI,
Excise commissioner General.

Date-22nd day of February,2024.

SPECIMEN APPLICATION

**OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF EXCISE GUARD DRIVER
OF THE EXCISE DEPARTMENT OF SRI LANKA - 2023**

01. (a) Full Name (in mother tongue):-
.....
- (b) Full Name (in English) :-
(Use Block Letters).....
- (c) Name with initials :-
.....
02. National Identity Card Number :-

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
03. Mobile Phone Number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
04. Present Address :-
.....
- (a) Permanent Address :-
.....
- (b) Police Station :-
05. Whether you are a Sri Lankan Citizen by descend or a registration (If by registration, attach a copy of the said certificate)
06. Civil Status :-
07. Date of Birth :-
Year :- Month :- Date :-
08. Age as at the closing date of the application as per the *Gazette* Notification :-
Year :- Month :- Date :-
(Attach a copy of the Birth Certificate)

09. Educational Qualifications

Index Number:	Year:
Subject	Pass

10. Size of the Chest (without inhaling) CM: Inches :

11. Height: CM: Feet : Inches :

12. The language medium which you apply for the written examination and professional test :

Sinhala Tamil

13. Names, Designations and Addresses of two referees

(i).....
.....(ii)
.....

14. Details if you have held any post in Government/Provincial Government Service earlier,

i. Present designation and work station:-
.....ii. If you have resigned from the post, please state the reasons.
.....

I do hereby declare that information furnished by me in this application is true and correct. I understand that any information furnished herein is found to be false or inaccurate prior to selection, which may result in my disqualification and if discovered after appointment, may result in my dismissal without compensation.

Date :-

.....
Signature of Applicant