

Ministry of Health

Recruitment of the Trainees for the Training Courses of Para Medical Service – 2024

Applications are called from eligible Sri Lankan citizens to recruit for the Training Courses of Para Medical Service, of the Ministry of Health from 22.03.2024 to 25.04.2024. Applications should be submitted only through the official web site of the Ministry of Health (www.health.gov.lk).

1. Important:

- 1.1. Each applicant can submit only one application. If an applicant has submitted more than one application, all applications will be rejected. An applicant who has passed GCE A/L in 2018, 2019 and 2020 should submit only one application. The applicant should submit only one application based on the preferred year of examination. Applicant should not submit separate applications for the separate years. If an applicant has submitted separate applications for separate years all applications will be rejected without any notice.
- 1.2. In the past few years, considering recruitment, it was observed that many other qualified students did not get even one such opportunity due to the registration of several courses by one student under the free education privileges of the government. Apart from this, the government's money is being wasted due to this situation, and the planned goals of the relevant institutions cannot be achieved due to the lack of the expected number of trained professionals at the end of course. Therefore, necessary provisions to mitigate this situation and give every applicant at least one opportunity have been published in paragraph 6 of this gazette. Accordingly, as detailed in sub-paragraphs number 6.1 to 6.5, a person who is not eligible, should not apply for this course. However, if a person with such disqualification applies for this course and is discovered later, action will be taken against them as per sub-paragraph 7.3 of the gazette notification.
- 1.3. In past recruitments, it was observed that false information (false examination years, subjects, grades obtained etc.) was submitted in the applications. It has also been observed some applicants provide certificates with false information to the interview board. It is a serious offense. Therefore, no applicant should provide false information in the submitted e-application. If an applicant submits such false information the application will be rejected, applicants name will be submitted to Department of Criminal Investigation for necessary legal actions. Further their names will be included in the blacklisted names for recruiting to government service.
- 1.4. Each applicant should read and understand this gazette and the information provided in the e- application. If the applicant is eligible to apply, ensure the receipt obtained by paying Rs.1000/- to any Bank of Ceylon branch (as per paragraph 8.4) and the documents mentioned in 10.4, 10.5 and 10.6 sections are available with you before you apply and submit the application.

02. Details of the courses for which the applications are called (Table 1):

Table – 01

| Code No. | Service | Name of the training course/profession | Training Period | The medium in which the training should be followed |
|----------|-------------|--|-----------------|---|
| 1 | Paramedical | School Dental Therapist | 02 years | English |
| 2 | | Health Entomology Officer | 02 years | English |
| 3 | | Electro Cardiographer (ECG Recordist) | 02 years | English |
| 4 | | Public Health Laboratory Technician | 01 ¼ years | English |
| 5 | | Dispenser | 01 year | English |

03. Educational qualifications and other specific qualifications relevant to the post (Table 02):

Table 02

| Code | Training Course | G.C.E.(O/L) qualifications | G.C.E.(A/L) qualifications | Other specific qualifications relevant for the training course |
|------|-------------------------|--|---|---|
| 01 | School Dental Therapist | Should have passed six subjects including English language with Credit Passes for Sinhala language/ Tamil language, Mathematics, Science and any other (one) subject in not more than two sittings at the G.C.E. (O/L) examination | Should have passed 2 subjects from Chemistry, Physics, Agriculture with a Credit Pass for Biology in one sitting at the G.C.E. (A/L) Examination either in 2018 or in 2019 (Old Syllabus) or in 2019 (New Syllabus) or in 2020 (Old Syllabus) or in 2020 (New Syllabus). | <ul style="list-style-type: none"> ❖ Should be not less than 18 years and not more than 30 years of age as at 25.04.2024. ❖ Only the females can apply. ❖ Should be 4 feet and 10 inches or above in height (≥147.3 cm) ❖ All the applicants should be unmarried. |

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|----|---------------------------------------|--|--|--|
| 02 | Health Entomology Officer | Should have passed six subjects including English language with Credit Passes for Sinhala language/ Tamil language, Mathematics, Science and any other (one) subject in not more than two sittings at the G.C.E. (O/L) examination | Should have passed 2 subjects from Chemistry, Physics, Agriculture with a Credit Pass for Biology in one sitting at the G.C.E. (A/L) Examination either in 2018 or in 2019 (Old Syllabus) or in 2019 (New Syllabus) or in 2020 (Old Syllabus) or in 2020 (New Syllabus). | <ul style="list-style-type: none"> ❖ Should be not less than 18 years and not more than 30 years of age as at 25.04.2024. ❖ Only the males can apply. |
| 03 | Electro Cardiographer (ECG Recordist) | Should have passed six subjects including English Language with Credit Passes for Sinhala Language / Tamil Language, Mathematics, Science and any other subject in not more than two sittings at the G.C.E. (O/L) examination. | Should have passed Chemistry and Physics with a Credit Pass for Biology in one sitting at the G.C.E. (A/L) Examination either in 2018 or in 2019 (Old Syllabus) or in 2019 (New Syllabus) or in 2020 (Old Syllabus) or in 2020 (New Syllabus). | <ul style="list-style-type: none"> ❖ Should be not less than 18 years and not more than 30 years of age as at 25.04.2024. ❖ Both males and females can apply |
| 04 | Public Health Laboratory Technician | Should have passed six subjects including English Language with Credit Passes for Sinhala Language / Tamil Language, Mathematics, Science and any other subject in not more than two sittings, at the G.C.E. (O/L) examination. | Should have passed 2 subjects from Chemistry, Physics and Agriculture with a Credit Pass for Biology , in one sitting at the G.C.E. (A/L) examination either in 2018 or in 2019 (Old Syllabus) or in 2019 (New Syllabus) or in 2020 (Old Syllabus) or in 2020 (New Syllabus). | <ul style="list-style-type: none"> ❖ Should be not less than 18 years and not more than 30 years of age as at 25.04.2024. ❖ Both males and females can apply |

| | | | | |
|----|-----------|---|---|--|
| 05 | Dispenser | Should have passed six subjects including English Language with Credit Passes for Sinhala Language / Tamil Language, Mathematics, Science and any other subject in not more than two sittings, at the G.C.E. (O/L) examination. | Should have passed 2 subjects from Biology, Physics and Combined Mathematics with a Credit Pass for Chemistry , in one sitting at the G.C.E. (A/L) examination either in 2018 or in 2019 (Old Syllabus) or in 2019 (New Syllabus) or in 2020 (Old Syllabus) or in 2020 (New Syllabus). | <ul style="list-style-type: none"> ❖ Should be not less than 18 years and not more than 30 years of age as at 25.04.2024. ❖ Both males and females can apply |
|----|-----------|---|---|--|

4. Method of recruitment for training:

4.1. Recruitment will be done from eligible applicants as per the recruitment procedures for the posts of Para Medical Service and the amendments made thereto from time to time, and the order of priority of the marked courses will be based on the applicants' Z score of G.C.E. (A/L) examination will also be considered and selected for one training course only.

4.2. The number to be recruited for training is determined by taking into account the predicted number of vacancies, training capacity, facilities available in training schools, current financial and other specific conditions in the country, and the total number to be recruited from the island is the population of each province. Based on that, the number to be recruited from each province will be divided in proportion to the population.

4.3. Thereafter the number to be recruited from each province will be divided in proportion to the number of applicants who apply from the respective province in each examination and have satisfied the minimum qualifications, and then number of recruits in each examination from the respective province will be determined.

4.4. Then, the number to be recruited in each examination is divided proportionally to the number of applicants who have applied from the bio science stream and physical science stream of the examination and completed the minimum qualifications, and the order of the courses marked among the applicants who have obtained the highest Z score under each subject stream of each examination from the respective province is also taken into account and selected on a provincial basis.

4.5. In case of non-completion of the vacancies by qualified candidates for a province, those vacancies will be re-distributed among the other provinces of the island in proportion to the population of those provinces.

Note:

(a). Each applicant must be enrolled in the course selected as per paragraph 4.1. and they will not be given the opportunity to enroll or transfer to another course.

(b). Also, by selecting students once again, for students who are not registered in a course, in order to avoid a crisis situation arising from their exchange between courses, students will be selected only once, and students will not be enrolled again in any course.

5. Eligibility:

Each applicant,

5.1. Should be a Sri Lankan citizen.

5.2. Applicant should be excellent in character and be physically and mentally fit.

5.3. Applicants should submit the Grama Niladhari Certificate to prove their residency.

6. Who are not eligible to apply /get selected for the course:

6.1. Students who are registered or currently following any fulltime/internal course conducted by a state university or a state university college recognized by the University Grants Commission under the national free education policy., that demands G.C.E. (A /L) qualifications.

6.2. Students who are registered or currently following any fulltime course conducted by a National College of Education of Sri Lanka.

6.3. Students who are registered or currently following any fulltime course conducted by the Ministry of Health or any other government institute

6.4. If you have registered for a full-time course conducted by an institute which falls under 6.1, 6.2 or 6.3 above; even though, you cancelled your registration after this gazette is published, you are not eligible to apply or to get selected for the training.

6.5. A student who has registered the marriage or a divorcee. (This only applies to the School Dental Therapist Training Course)

7. Other Information:

7.1. If you have completed a degree in any University, the effective date should be a date which is earlier than the date of application i.e., 22.03.2024 to the course.

- 7.2. It should be strictly noted that no section contained in this gazette notification implies that you will be selected to the course applied for even the above conditions have been fulfilled. It should also be noted even if you have satisfied the above conditions, you are not eligible for above course, if you have not obtained a sufficient Z score to be eligible or if you have not fulfilled any other condition.
- 7.3. Subsequent to the recruitment for the training if it is revealed that you are not eligible for the training as you have got registered/ or was following a fulltime programme as mentioned in 6.1, 6.2 or 6.3 above or if you are not eligible under 6.4 or 6.5 conditions you will be withdrawn from the training /dismissed from the post and all the expenses incurred by the government until then will be recovered from you. Further, their names will be included in the blacklisted names for recruiting to government service.
- 7.4. The validity date of all educational and other certificates submitted for verification of eligibility should be on or before 25.04.2024 which is the last date of submission of applications.
- 7.5. Also, after applying for a certain course without the qualifications specified in the gazette notification, this ministry will not bear any responsibility for the inconvenience caused to the applicant.

8. The method of application:

- 8.1. Candidates shall apply for the above training courses via the official website of the Ministry of Health (www.health.gov.lk). They are required to fill and submit the online application on the website. Instructions for filling the application form are available on the online application form.
- 8.2. The application form should be filled in English only.
- 8.3. If you have fulfilled the required qualifications for the above courses, you can apply for one or more courses. Thus, if you are applying for two or more courses, you should select each course in the order of priority according to your preference in the application form shown on the website. After uploading the completed application, you will not be allowed to change the order of the courses selected and marked in it according to your preference or withdraw one or more of the selected courses or add a new course or more under any circumstances.

8.4. Applicants should pay an amount of Rs. 1000/- to the Bank of Ceylon to the credit of the account of “The Secretary of the Ministry of Health, Collection of Examination fee” Thaprobane Branch of Bank of Ceylon No. 7041318. Every applicant should arrange to pay this amount at any Bank of Ceylon branch before submitting the application, and should submit their application online only after entering the printed number of the received receipt in the relevant place of the application. This payment should not be made through a cash deposit machine or internet banking service. These fees are non-refundable for any reason and transfer for another exam is not allowed. You should keep the proof of payment (receipt) safe, and if you attend the interview, it must be presented. Accordingly, applicants who are observed to have made payments after submitting the application and applicants who fail to submit a receipt will be considered ineligible for recruitment.

8.5. Obtaining the copy of submitted e-application and 05-digit code.

(a). Every applicant who successfully submits an application in accordance with all the points mentioned in this gazette notification and the instruction sheet published on the website for completing the e-application will get a copy of their applications and a unique 05 number code as soon as his/her application is duly forwarded.

(b). Every applicant should take a print-out of their application which appears on the computer screen. It does not need to be sent by post. It is your responsibility to keep this copy safe as this copy is the formal and only proof available to every applicant who has submitted an application to confirm that he/she has submitted an application. In addition, by keeping the 05-digit code safe, copies of the application you have submitted can be obtained later.

(c). Applicants who do not receive a copy of the application or 05-digit code after submitting their application should understand that their application has not been uploaded/submitted properly. All such persons will be treated as non-applicant students. Accordingly, such an applicant should immediately contact the Human Resource Management and Coordination Unit through the telephone and/or e-mail mentioned in paragraph 8.6.(a) below and resolve the problem regarding his/her application before 25.04.2024 and arrange to get the 05-digit code and the copy of the application that belongs to him/her., It is emphasized that this work is entirely the responsibility of the applicant. However, requests submitted after 25.04.2024 in respect of e-applications that have not been formally addressed to this Ministry will not be considered at all.

(d). Furthermore, an applicant must send a copy of his/her application along with every request made regarding any matter related to this recruitment, and it is further emphasized that no request submitted without it will be considered.

8.6. Inquiries for essential information.

(a). If you have fulfilled the conditions and eligible to apply, any questions on completing the application, or assistance relating to section 8.5.(C) above, instructions could be obtained by contacting the Human Resources Management and Coordinating Unit of the Ministry of Health during working days of the week from 9.00 a.m. to 4.00 p.m. via telephone number 0112 340 007, can also be contacted at the email address hrcodmoh@gmail.com. (Here it is always necessary to mention your national identity card number and a telephone number where you can be contacted)

(b). **All necessary information has been published in the gazette and web site of the Ministry of Health. Therefore, please do not call for any other reason.**

9. The attestation of the applicant's signature:

- 9.1. The signature of the applicant should be attested by an officer in Sri Lanka Administrative Service / an officer in Sri Lanka Educational Administrative Service / an officer in Sri Lanka Accountants' Service / a Government Principal / a Justice of the Peace / An attorney of Law or an officer who hold a permanent and pensionable post and draws an annual salary not less than Rs. 512, 148.00.
- 9.2. The applications that are not complying with the above terms of the gazette or incomplete applications will be rejected without any notice.

10. If you are called for the interview, you shall submit the following documents:

10.1. Out of the applicants those who have satisfied the minimum educational qualifications, according to the successfully uploaded online application, only a selected number of applicants will be called for the interview based on a priority list prepared according to the Z score. A general interview will be held by a board of interview appointed by the Secretary of the Ministry of Health. The interview board will check the qualifications and physical fitness required for the post by the Service Minute and this gazette notification. Applicants shall submit the **Originals** of the following documents at the interview.

If due to unavoidable reasons (Acceptable to the Interview Board) any applicant is unable to submit any certificate/document on that day, the representative of this ministry shall approach the Deputy Director General (Admin) II within 7 days from the date of the interview as per the instructions of the Interview Board. All applicants who fail to do so will be considered ineligible for selection.

- 10.2. Printed copy of the uploaded application (Duly attested by an officer as mentioned in Sub-paragraph 9.1.)
- 10.3. Birth Certificate.
- 10.4. The G.C.E. (A/L) result sheet with the Z score (Issued by the Department of Examinations)
- 10.5. G.C.E (O/L) result sheet (Issued by the Department of Examinations).
- 10.6. National Identity Card issued by Department for Registration of Persons or valid passport or valid Sri Lankan driving license.
- 10.7. Receipt obtained for the payment of Rs.1000.00 to the Bank.
- 10.8. Certificate of proving residence issued by the Grama Niladri. (DS – 04)

10.9. School leaving certificate. (Education B-59)

10.10. A formal affidavit signed over a stamp at the value of Rs 50/- in the presence of a Justice of the Peace to confirm that the applicant is not married or divorced as per sub-paragraph 6.5.

10.11. A solemn declaration of the candidate. (Self-declared certificate to prove that one is free of disqualifications as per sub-paragraphs 6.1 to 6.4 of paragraph 6)

Note:

- (a) In addition to the originals of the documents mentioned from 10.2 to 10.11 above true copies of the originals certified by the applicant himself/herself should be brought to the interview.
- (b) After considering the available vacancies in training schools, service requirements and facts mentioned in section 4.2., the number to be recruited for training and the number of applicants to be called for interview will be determined by the Secretary of the Ministry of Health.
- (c) Any section herein does not mean that those who are called for the interview are selected and it should not be understood so.
- (d) After conducting the interview, the information about the selected applicants will be published on the website of this Ministry <http://www.health.gov.lk> and no one will be notified personally. However, if it is necessary to inform about specific information that arises from time to time, they will be done through the phone number and email address that you have submitted with the application. Therefore, it is your responsibility to keep the telephone numbers and email address provided with the application form unchanged and active, and this Ministry will not be responsible for any problematic situations that may occur due to the fact that the relevant information is not communicated in a timely manner due to such changes or being inactive.
- (e) Appeals will not be considered for any reason by the applicants who have fulfilled the qualifications in terms of this Gazette, but failed to attend the interview/s. Further appeals will not be considered by the applicants who have not got registered to the course following selection on the due date.

11. Scheme of training:

11.1. Applicants selected from the interview will be admitted to training schools to follow the training course. Period of the course and the medium in which the course should be followed mentioned in table 01.

- 11.2. Trainees who are admitted to the training schools will be subject to the rules and regulations which are effective in the training schools and the orders imposed by the Ministry of Health from time to time.
- 11.3. Training of those who fail the prescribed examinations, whose work and conduct are not satisfactory or who fail to adhere to relevant conditions of examination and conditions of leave of the training school or whose educational and other qualifications are found to be false, may be terminated at any time without any compensation.
- 11.4. A monthly allowance will be paid to the trainees during the training in terms of the provisions of section V of Public Administration circular 03/2016.
- 11.5. At the time of admission to the training school, the training will be successfully completed and the course will not be abandoned, and if appointed in the relevant position after the completion of the training, will serve for a period of at least ten (10) years under the public/provincial public service, nominated by the Secretary of the Ministry of Health. An agreement must be entered into with a receiving officer and the guarantee presented by the Ministry of Health regarding your training and compulsory service period with two recognized guarantors. According to 11.3 above, students who withdraw from training during the training period, leave training, have to be removed from training or fail to serve in the relevant position for a period of ten (10) years after being appointed will be removed from training / position and paid to them by the government during the relevant period. Allowances, fees incurred and contracted amounts shall be paid to the Ministry of Health. If not, steps will be taken to recover the money according to the agreement and legally.
- 11.6. Applicants applying for School Dental Therapy training must be unmarried/not divorced by the commencing date of the application process, and it is mandatory to remain unmarried during the training period.

12. Terms of Employment:

- 12.1. Government is not bound to grant permanent appointments at the end of the training. However, the candidates will be considered for appointing to a post in Class III of the post concerned on the basis of the merit obtained at the final examination of the training to fill the vacancies remaining after making the transfers of senior officers, according to the priority list of vacancies prepared based on the vacancies exist as at the date of completion of the training. Further selected applicants should serve in any part of the Sri Lanka, based on existing vacancies.
- 12.2. If permanent appointment is granted at the end of the training period, salaries will be paid in terms of the provisions of the Public Administration Circular No 03/2016

- 12.3. Applicants should carefully and accurately fill the particulars of education and other qualifications in the application. If the above certificates are proved to be false after recruitment to the training or after appointment, action will be taken to refer the case to the Criminal Investigation Department for taking legal action / to cancel the appointment, to dismiss him/her from the training / post, and to enter his / her name into the black list of those who are not permitted to be reemployed in the Public Service after taking disciplinary action against him / her. Action will be taken to recover the allowance paid to him / her during the training period, expenses incurred by the Government, and the amount of the Agreement and Surety Bond.
- 12.4. Selected applicants should submit themselves for a medical examination during the first month of the training to certify that the applicant is physically and mentally fit to follow the course and to serve in any part of the Island and if an applicant is found to be unfit from the medical examination, he / she will be disqualified from the training.
- 12.5. All persons selected as above will be subjected to provisions of the Establishment Code of Democratic Socialist Republic of Sri Lanka rules, regulations and orders imposed by the Public Service Commission regarding the Public Service, provisions of the service minutes, Financial Regulations, circulars and instructions of the Government and orders imposed and amendments made thereto from time to time.
- 12.6. This Ministry is not bound to provide hostel facilities in the training schools for the applicants recruited for the training. If such facilities provided, rent assessed for a housing room, water and electricity charges will be incurred.
- 12.7. You have no right to engage in trade union activities during the period of training. If it is found to have done so you will be removed from training or take other appropriate action.
- 12.8. If any problem arises regarding recruitment to the training or any matter covered or not covered by this Gazette notification, the decision of the Secretary of Health, will be the final. In case of any inconsistency between the Sinhala, Tamil and English text, the text in Sinhala will prevail.



Dr. P.G Maheepala

Secretary,

Ministry of Health.

12 .03.2024

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Colombo-10.