

N. B.– Parts IV(A) of the Gazette No. 2408 of 25.10.2024 was not published.



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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,409 – 2024 නොවැම්බර් මස 01 වැනි සිකුරාදා – 2024.11.01
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(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 22nd November, 2024, should reach Government Press on or before 12.00 noon on 08th November, 2024.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

GANGANI LIYANAGE,
Government Printer.

Department of Govt. Printing,
Colombo 08,
01st January, 2024.



This Gazette can be downloaded from www.documents.gov.lk

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Examinations, Results of Examinations & c.

MINISTRY OF JUSTICE PUBLIC ADMINISTRATION, HOME AFFAIRS, PROVINCIAL COUNCILS, LOCAL GOVERNMENT AND LABOUR

First Efficiency Bar Examination for Officers in Sri Lanka Administrative Service, Sri Lanka Engineering Service, Sri Lanka Scientific Service, Sri Lanka Architects' Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service - 2020(I) and Second Efficiency Bar Examination for Officers in Sri Lanka Administrative Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service – 2020(II)

01. IT is hereby notified that First Efficiency Bar Examination for the officers in Sri Lanka Administrative Service, Sri Lanka Engineering Service, Sri Lanka Scientific Service, Sri Lanka Architects' Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service 2020(I) and Second Efficiency Bar Examination for the officers in Sri Lanka Administrative Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service – 2020(II) shall be held in Colombo during weekends from **30.11.2024** to **22.12.2024** by the Director General, Sri Lanka Institute of Development Administration, under the supervision and direction of Ministry of Justice, Public Administration, Home Affairs, Provincial Councils, Local Government and Labour.
02. The Efficiency Bar Examinations which is due to be held in respect of the above services shall be as follows:

Serial No:	Name of the Examination	Code
1.	1st Efficiency Bar Examination for officers in Sri Lanka Administrative Service	SLAS 1
2.	1st Efficiency Bar Examination for officers in Sri Lanka Engineering Service	SLES
3.	1st Efficiency Bar Examination for officers in Sri Lanka Scientific Service	SLSS
4.	1st Efficiency Bar Examination for officers in Sri Lanka Architects' Service	SLArS
5.	1st Efficiency Bar Examination for officers in Sri Lanka Accountants' Service	SLAcS 1

Serial No:	Name of the Examination	Code
6.	1st Efficiency Bar Examination for officers in Sri Lanka Planning Service	SLPS 1
7.	Other services which can apply for the above examination	other
8.	2nd Efficiency Bar Examination for officers in Sri Lanka Administrative Service	SLAS 2
9.	2nd Efficiency Bar Examination for officers in Sri Lanka Accountants' Service	SLAcS 2
10.	2nd Efficiency Bar Examination for officers in Sri Lanka Planning Service	SLPS 2

03. Officers may appear separately for each subject and at different occasions at their discretion. However, it is compulsory to pass the Efficiency Bar Examinations within the prescribed period.
04. This examination shall be conducted by the Director General of Sri Lanka Institute of Development Administration and the candidates shall be bound by the rules and regulations imposed by him with regard to conducting the examination. Candidates shall be subjected to any punishment imposed by the Disciplinary Authority for violation of these rules and regulations.
05. Applications for the examination can strictly be made online through www.slida.lk, the official web site of the Sri Lanka Institute of Development Administration. You should create a User Account by visiting "Examination Applications" on the Home Page of the website or directly through the link <https://examinationportal.slida.lk/application>. After creating a User Account in the above manner, you can fill out the application for the examination. Online applications should be filled out only in English.
- Filling of applications is strictly allowed during the period from **8.00 a.m. on 01.11.2024 up to 12.00 midnight on 17.11.2024**.
06. i. Examination Fees - The candidates appearing for the examination for the first time need not to pay the examination fees. At such occasions where a candidate, who has made application, has

not sat for the examination even after issuing an admission by Sri Lanka Institute of Development Administration that should be considered as a sitting for the examination.

- ii. Officers who have appeared for the examination before, have to pay the examination fees as follows.

Officers in Sri Lanka Administrative Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service should pay the examination fee considering that the First Efficiency Bar Examination as one Examination and Second Efficiency Bar examination as another examination. Accordingly, Rs.500 should be paid if it is applied only for one subject of the First Efficiency Bar Examination and Rs. 1000 should be paid if it is applied for more than one subject. Rs. 500 should be paid if it is applied only for one subject of the Second Efficiency Bar Examination and Rs. 1000 should be paid if it is applied for more than one subject.

- iii. The Officers in Sri Lanka Engineering Service, Sri Lanka Scientific Service and Sri Lanka Architects' Service should pay Rs.1000, if they applying for more than one subject of the First Efficiency Bar Examination and Rs.500 should be paid, if they are sitting for only one subject.

- iv. Examination fees should be credited to the following bank account.

Name of the account - Secretary, Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government
Account Number - 310100119027430
Bank - Peoples' Bank, Bambalapitiya branch

The receipt number relevant to the payment should be mentioned in the application and a photocopy of the receipt should be uploaded in the relevant place of the application.

- v. Further, when crediting money to the account, the money deposit slip should be filled by entering the applicant's name along with the applicant's national identity card number as the payer and the code of the examination relevant to you as the reason for depositing the money (the code should be as mentioned in Section 02). The officers who make the payment online should also mentioned the above particulars in the relevant places.

- vi. Further, when crediting money to the account, the application shall be filled including the name of the applicant as the remitter and the N.I.C. number of the applicant at the space for the address of the remitter.

Note.– This examination is conducted for the officers in Executive Category of the government. Therefore, it is expected that accurate details will be included when submitting applications and the examination fees will be paid properly as required. Necessary action shall be taken against the applicants, if instances such as inaccurately including important details such as the name, National Identity Card number of the applicant, submitting several applications by the same applicant, selecting an irrelevant service for the examination, including false information concerning the sitting of the examination and non-payment of the examination fees, are revealed. It should be emphasized that the said action may be suspension of examination results, cancellation of candidature or other disciplinary punishments imposed after calling for explanation.

07. Getting Admissions for the first Efficiency Bar examination prescribed for Sri Lanka Administrative Service, Sri Lanka Engineering Service, Sri Lanka Scientific Service, Sri Lanka Architects' Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service and second Efficiency Bar Examination prescribed for Sri Lanka Administrative Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service.

When filling out the application online, it is compulsory for the applicant to have an active email address and a mobile number. Once the perfected application is submitted online, a message confirming receipt of the same will be sent to that email address and the mobile number.

After the screening of applications is completed. You can download the admission by logging into the user account created by you. You will be notified of the same by SMS. The candidates should submit a copy of the admission to the respective head of the department to be filled in their personal files.

Note.– The private address, workplace and address of the workplace shall be clearly included when filling out the application online.

08. Any clarification regarding the process for submitting applications can be obtained through the telephone number 011 - 5980236 of Sri Lanka Institute of Development Administration. Communication can be made through this line from **8.30 a.m. up to 4.15 p.m. during working days of the week from 01.11.2024 to 17.11.2024.**

09. Heads of Departments should grant duty leave for the officers who possess admissions enabling them to sit for the examination. If it is required to get their candidature confirmed, it can be done through the telephone number 011- 5980236. Candidates shall not be paid traveling expenses for appearing for the examination.

10. *Identity of Candidates.* – Candidates shall be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose, one of the following documents should be submitted to the supervisor.

- (i) The National Identity Card issued by the Department of Registration of Persons.
- (ii) A valid Passport.

The candidature of those who fail to produce any of the above-mentioned documents may be cancelled at the discretion of the Director General of Sri Lanka Institute of Development Administration.

11. The examination will be held in Sinhala, Tamil and English media. If it is found that a candidate has appeared for the examination in a language medium that he/she is not entitled to, the candidature of such applicant shall be cancelled. *A candidate shall not be permitted to change the language medium indicated in the application form.*

12. *Scheme of Examination* - Subjects and the syllabus of each Efficiency Bar Examination are as follows. Duration of each question paper is three (03 hours). At least forty (40) marks shall be obtained for each subject by a candidate to pass this Efficiency Bar Examination.

12.1 1st Efficiency Bar Examination for officers in Sri Lanka Administrative Service: (Appendix "G" of Sri Lanka Administrative Service Minute published in the *Gazette extraordinary* No. 1842/2 dated 23.12.2013)

The officers in Sri Lanka Administrative Service, who have not completed this examination so far,

shall be eligible to sit for this examination.

The subjects of the 1st Efficiency Bar Examination are given below :

Serial Number	Subject	Duration	Subject Number
01.	Constitutional Law and Administrative Law	03 hours	01-I
	The Legal Systems of Sri Lanka	03 hours	01 - II
	Criminal Law and Law of Evidence	03 hours	01 - III
02.	Administration	03 hours	02 - I
03.	Economics and Social Science	03 hours	03
04.	Financial management and procurement procedure in the public sector	03 hours	04

12.1.1 Law

Three question papers based on the following:

First (I) question paper -

Constitutional Law and Administrative Law (Subject No. 01 - I) (100 marks)

- (i) The structure of the Constitution of Sri Lanka and the Republic Constitution of 1978 with the historical development.
- (ii) The Executive, President of the Republic, Prime Minister, Cabinet of Ministers and Public Service.
- (iii) Administration of Justice.
- (iv) Judicial control over administration.
- (v) Directive Principles of the State Policy and Fundamental Duties.
- (vi) Delegated Legislation.
- (vii) Liability of the State and the Public Authorities.
- (viii) Fundamental Rights.

Second (II) question paper -

The Legal Systems in Sri Lanka (Subject No. 01-II) (100 marks)

- (i) Administration of Justice
- (ii) The Legal History of Sri Lanka
- (iii) The Organization of the Courts
- (iv) The Courts Ordinance of Sri Lanka(Chapter 6)
- (v) Administration of Justice Act, No. 44 of 1971

**Third (III) question paper -
Criminal Law and Law of Evidence (Subject No. 01-III)
(100 marks)**

- (i) The Penal Code
- (ii) The Evidence Ordinance.

A candidate shall be required to obtain a minimum of thirty five (35%) of marks in each paper and an average of forty percent (40%) in order to pass the subject of law.

12.1.2 Administration (Subject No. 02-I- 100 marks)

A question paper based on the following:

- (i) Office and field organization and methods of organization.
- (ii) Following chapters of the Establishment Code Chapters I, II, III, V, VI, VII, IX, XI, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII and XLVIII), Procedural Rules of the Public Service Commission.

**12.1.3 Economics and Sociology
(Subject No. 03 - 100 marks)**

This question paper consists of two parts.
First (I) part – Economics

- (i) Principles of Economics with special reference to theories of Value, Production and Distribution.
- (ii) Money, Production and Distribution.
- (iii) Economic background of Sri Lanka and policies, strategies and programmes relevant to economic development with special reference to the Economic Structure of Sri Lanka.

Second (II) part – Sociology

- (i) Social Structure, Organization and Functions.
- (ii) Human Relationships and Groupings.
- (iii) Kinship, Marriage and the Family.
- (iv) Rural and Urban Society.
- (v) Social Stratification and Differentiations.
- (vi) Social Control.
- (vii) Culture, Religion, Morals and Values.

A candidate shall be required to obtain at least twenty (20) marks for each part to pass the subject of Economics and Sociology.

**12.1.4 Financial management and procurement
procedure in the public sector (Subject No. 04 –
100 marks)**

A question paper based on the following.

- (i) Financial Control in Sri Lanka;

- Constitutional Provisions Relating to the Management of Public Finance
- Parliamentary Control over Public Finance
- Meaning of Fund
- The Consolidated Fund and its operation
- Meaning and Methods of Appropriation
- Contingencies Fund
- Other Funds and their Operation
- Government Revenue
- Powers and Functions of the Minister of Finance
- Powers and Functions of the Treasury
- Warrants and Imprest Authority
- Auditor General, his powers and functions
- Committee on Public Accounts (COPA)
- Committee on Public Enterprises (COPE)

- (ii) Appointment of Accounting Officers, Chief Accounting Officers and Revenue Accounting Officers, their powers and functions/ accountability and nature of accountability.

- (iii) Internal Audit

- (iv) Public Expenditure Planning and Management.

- Identification of Organizational objectives and functions.
- Identification of Public policies, goals, targets and Work programmes.
- Planning and appraisal of development Projects and programmes and prioritization of them.
- Formulation and finalization of Annual Estimates of revenue and expenditure.

- (v) Variations of Approved Estimates of Expenditure:

- Application of Virement Procedure
- Management of Public Sector cadres and salaries
- Total Cost Estimates and Revisions
- Supplementary Estimates

- (vi) Losses and waivers of government properties

- (vii) Miscellaneous accounting matters

- (viii) Delegation of functions for financial Control

- (ix) Custody of public money and Bank Accounts Procedure

- (x) Government Procurement Process
* Government Procurement Manual
* Government Procurement Guidelines

Sri Lanka Scientific Service Minute, Published in the *Gazette extraordinary* No. 1877/27 dated 28.08.2014) and

- 12.2 First Efficiency Bar Examination for the officers in Sri Lanka Engineering Service (Schedule “iii” of Sri Lanka Engineering Service Minute, Published in the *Gazette extraordinary* No.1836/6 dated 11.11.2013)

First Efficiency Bar Examination for the officers in Sri Lanka Architects’ Service (Appendix 4 of Sri Lanka Architects’ Service Minute, Published in the *Gazette extraordinary* No. 1877/28 dated 28.08.2014)

The officers in Sri Lanka Engineering Service, who have not completed this examination so far, shall be eligible to sit for this examination.

Subjects of these examinations are as follows.

Subjects of the First Efficiency Bar Examination are as follows :

Serial No.	Subject	Duration	Subject Number
01	Administration	03 hours	02- II
02	Financial Systems	03 hours	05- I
03	Department/ establishment methodologies	Since this examination is conducted by the Head of the Institution, particulars in this regard are not published in this notification.	

Subject	Duration	Subject Number
Financial Systems	03 hours	05- II
Administration	03 hours	02- III
Departmental regulations	Since this examination is conducted by the Head of the Institution, particulars in this regard are not published in this notification.	

12.3.1 Financial Systems (Subject No. - 05-II - 100 marks)

A question paper based on the following.

- (i) Financial control in Sri Lanka;

- Constitutional Provisions Relating to Public Financial Management
- Parliamentary Control over Public Finance
- Definition of Fund
- Consolidated Fund and its function
- Object and Methodologies of Appropriation
- Contingent Fund
- Other Funds and their functions
- State Revenue
- Powers and role of the Finance Minister
- Powers and role of the General Treasury
- Warrants and Imprest Authority
- Powers and role of the Auditor General
- Committee on Public Accounts (COPA)
- Committee on Public Enterprises (COPE)

- (ii) Appointment of Accounting Officer, Chief Accounting Officers on State Revenue Accounting Officers, their powers and role/accountability and the nature of their responsibilities.

- (iii) Internal Audit

The minimum marks required to pass each subject is 40.

12.2.1 Administration (Subject No. - 02-II -100 marks)

A question paper prepared in relation to the functions of Engineering Service based on **Volume I of the Establishments Code published in 1985** and all the chapters in Volume II of the Establishments Code published in 1999 and the Procedural Rules of Public Service Commission (subjected to timely revisions).

12.2.2 Financial systems (Subject No. – 05-I - 100 marks)

A question paper prepared in relation to the functions of Engineering Service based on all the chapters in Financial Regulations published in 1992 except chapter IX and X and criteria for national procurement guidelines (subjected to timely revisions)

- 12.3 First Efficiency Bar Examination for the officers in Sri Lanka Scientific Service (Appendix 4 of

(iv) Planning and Management of Public Expenditure

- Identification of Organizational Objectives and Functions
- Identification of Public Policies, objectives, Targets and Programmes
- Planning of Development Projects and Programmes and Prioritizing the evaluation.
- Preparation of annual estimate on income and expenditure and taking final decisions.

The officers in Sri Lanka Accountants' Service, who have not completed this examination so far, shall be eligible to sit for this examination.

Subjects of the First Efficiency Bar Examination are as follows

Serial No.	Subject	Duration (Hours)	Subject No.
01.	Government Financial Procedures	03 Hours	06
02.	Law and Management	03 Hours	07
03	Administration	03 Hours	02- IV
04	Report writing and Presenting Information to Management	03 Hours	08

(v) Making changes of Approved Estimates

- Implementation of Virement Procedure
- Management of cadre and salaries of public sector
- Total Cost Estimates and making Revisions to the same
- Supplementary Estimates

12.4.1 Government Financial Regulations (Subject No. 06) (100 marks)

Candidates will be tested on the application of Financial Regulations and Treasury Circulars in government transactions, financial regulations/procedures as they relate to revenue, expenditure, foreign aid, annual and supplementary estimates, public debt, supplies, tenders, imprests and advances, financial sanctions, the account of the Island, functional and economic classifications, programme and performance budgeting, functions of the Minister of Finance, The General Treasury, the Ministry of Planning, The Secretaries, the Auditor General and the Public Accounts Committee.

- (vi) Losses and omissions of state properties
- (vii) Various accounting activities
- (viii) Entrusting tasks for financial management
- (ix) Custody of public finance and Procedure of bank accounts
- (x) Government Procurement Process
 - Code of Procurement Procedure Government
 - Procurement Guidelines of the Government

Note : The candidate shall be required to obtain at least 40% marks for the subject.

12.3.2 Administration (Subject No. - 02-III - 100 marks)

A question paper is based on the following.

- (i) Following chapters of the Establishment Code Chapters I, II, III, V, VI, VII, IX, XI, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII and XLVIII
- (ii) Procedural Rules of Public Service Commission published in the *Gazette Extraordinary* No. 1589/30 dated 20.02.2009.

Note : The candidate shall be required to obtain at least 40% marks for the subject.

12.4 First Efficiency Bar Examination for the Officers of Sri Lanka Accountants' Service: (The appendix 03 of the Service Minute of Sri Lanka Accountants' Service published on the *Gazette Extraordinary* dated 10.09.2010 and No.: 1670/33)

12.4.2 Law and Management (Subject No. 07) (100 marks)

- Law - Definition of Law
 - Legal Systems of Sri Lanka
 - Courts Systems of Sri Lanka
 - Law of Contract
 - Law of Agency
 - Sale of goods
 - Hire purchase
 - Negotiable instruments
 - Guarantee of Securities
 - Insurance

- Management - Introduction to Management
 - Functions and skills of Managers
 - Planning process and setting organizational levels
 - Organization Structure
 - Human resource Management
 - Performance evaluation

Promotion
Motivation
Leadership
Communication
Decision Making
Conflict resolution
Change Management Conflicts
Management Time Management
Quality Circles and Production and Result
Management ethics and responsibilities

The officers in Sri Lanka Planning Service, who have not completed this examination so far, shall be eligible to sit for this examination.

Subjects of the First Efficiency Bar Examination are as follows

Serial No.	Subject	Duration (Hour)	Subject No.
01	Planning concepts, Methodology and Planning Institutions	03	09
02	Economic Analysis and statistics	03	10
03	Project Planning, Implementation Monitoring and Evaluation	03	11
04	Institutional Regulations and Public Sector Financial Methods	03	12
05	English Language	03	13

12.4.3 Administration (Subject No.: 02-IV) (100 marks)

Chapters of the Establishments Code. VII, IX, XI, XII, XV, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII, XLVIII and

Public Service Commission rules and procedure volume I-VI

12.4.4 Report writing and presenting information to the Management (Subject No.: 08) (100 marks)

Importance of accuracy, of timeliness and of perfection of management information. Dealing with reference information
Periodic and ad-hoc reports
Writing minutes of meetings and notes
Structure of management reports
Important results that should be highlighted
Interpretation of results
Suggesting variations
Use of statistical name systems in data analysis
Comparison of Performance
Use of ratios and percentages in management reports
Diagrammatic representation
Listening to Professional talks and lectures
Reporting lectures through speech
Panel discussions
Seminar abilities
Delivering a speech

12.5.1 The examination should be passed within the prescribed time period as per the provisions in the Service Minute and the Letter of Appointment and an officer is allowed to appear for all the papers at one sitting or different sittings for each subject.

Scheme of Examination

12.5.2 Planning concepts, Methodology and Planning Institutions (Subject No. - 09) (100 marks)

- i. National Objectives and priorities and planning policy framework and programmes for their achievement.
- ii. Methodology for National Planning, Major problem areas in Planning, Public participation and mobilization of resources etc.
- iii. Nature and sources of data for National Planning. Collection of data, Presentation of interpretation and analysis, field supervision and investigations demographic concepts, economic projections and policy analysis

Note : The candidate shall be required to obtain at least 40% marks for the each subject to pass.

12.5 First Efficiency Bar Examination for the Officers in Sri Lanka Planning Service: (The appendix C Service Minute of the Sri Lanka Planning Service published on the *Gazette Extraordinary* dated 10.09.2010 and No. 1670/32)

12.5.3 Economic Analysis and statistics (Subject No. 10)
(100 marks)

- i. Principles of economics with special emphasis on the theories of production and distribution
- ii. Finance, Banking Systems, International Financial Methods and Trade
- iii. Analysis of monetary, Monetary Trade and Tariff Policies
- iv. Economic structure of Sri Lanka
- v. Review of the Economy
- vi. Assessment of technically skilled and unskilled manpower and other resources including foreign aid and their utilization.
- vii. Economics and Social incidents.
- viii. Economic Analysis and Basis statistical concepts and methods used in Planning
- ix. Principles of Benefit / Cost Analysis.

12.5.4 Project Planning, Implementation, Supervision and Monitoring (Subject No. 11)
(100 marks)

- i. Planning, Identification and defining Projects and Project Planning Policies, theories, selection of location, Estimation of technology and cost and benefits, Technical, financial and economic analysis.
- ii. Project Implementation and operation/supervision, proper and timely implementation of projects and programmes, Preparation of detailed operational plans and implementation schedules, coordination of monitoring and progress control and follow up action.
- iii. Evaluation of Projects, Assessment of effectiveness of projects and programmes analysis of benefits in relation to costs.

12.5.5 Institution Regulations and Financial Methods of the Public Sector (Subject No. 12)
(100 marks)

- i. Government Financial Regulations. Volume 1 (except Chapter X)

- ii. Chapters VII, IX, XI, XII, XV, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII, XLVIII and

Chapters I to VI of the Public Service Commission procedure and rules.

- iii. Financial Control of Sri Lanka.– Statutory Provisions relating to Public Finance Management, Parliamentary Control over Public Finance, Consolidated Fund and its operation, Aim of Appropriation and Appropriation Methods, State revenue, powers and function of Minister of Finance, powers and function of the Treasury, Warrant and Imprest Authority, Auditor General, his powers and function, Public Expenditure Committee, Public Enterprises Committee.
- iv. Appointment of Accounting Officers, Chief Accounting Officers and Accounting officers of State Revenue their powers and function.

- v. Planning and Management of State Expenditure, Identification of Objectives and Functions of Organizations, Preparation of Annual Estimates and Expenditure and taking final decisions, Effecting changes in the approved Estimates of Expenditure, Implementation of Virement Procedure, Management of Cadres in the Public Sector, Supplementary Estimates.

- vi. Government Procurement Procedure.– Procuring Goods, Services and Work, Composition of Tender Boards and Technical Evaluation Committees, Powers and Function of Appointment, Tender Evaluation Procedure, Management of Foreign Funded projects.

12.5.6 English Language (Subject No. 13) (100 marks)

- i. A written examination in English Language will be held to test the academic and professional knowledge of English of candidates in relation to subject of Planning, Development and Management.

Note : The candidate shall be required to obtain at least 40% marks for the each subject.

- 12.6 Second Efficiency Bar examination for the officers in Sri Lanka Administrative Service: (Appendix “h” of the Service Minute of Sri Lanka Administrative

Service published in the *Gazette Extraordinary* No. 1842/2 dated 23.12.2013)

The officers in Sri Lanka Administrative Service, who have not completed this examination so far, shall be eligible to sit for this examination.

The subjects for this examination are as follows;

Serial No.	Subject	Duration	Subject No.
01	Economic and Social Policy (With special reference to Sri Lanka)	03 hours	14
02	Process of Development Administration (with special reference to Sri Lanka)	03 hours	15
03	Use of information and communication technology for management	03 hours	16
04	Proficiency in the link language (English)	03 hours	17

12.6.1 Economic and social policies (with special reference to Sri Lanka) (Subject No. 14) (100 marks)

This question paper is based on matters affecting the formulation of economic and social policies using principles of Economics and Social Sciences in the context of recent economic, social and political history of Sri Lanka.

Note : The candidate shall be required to obtain at least 40% marks for this subject.

12.6.2 Process of Development Administration (with special reference to Sri Lanka) (Subject No. 15) (100 marks)

This question paper is based on the functioning and inter-relationships of institutions entrusted with the responsibility of development administration with special reference to matters mentioned below:

- (i) State machinery of Sri Lanka
- (ii) Constitutional background of the state machinery of Sri Lanka
- (iii) Provincial Councils and local government institutions
- (iv) People's organizations
- (v) Public corporations

Note : The candidate shall be required to obtain at least 40% marks for this subject.

12.6.3 Use of information and communication technology for management (Subject No. 16) (100 marks)
This is a practical test conducted by the Sri Lanka Institute of Development Administration to test the knowledge of the applicant on following subject areas.

- (i) Importance of the use of information and communication technology for state institutes
- (ii) Data analysis and preparation of reports
- (iii) Data base management and retrieval of information
- (iv) Use of information and communication technology in project management
- (v) Preparation of management information systems

Note : The candidate shall be required to obtain at least 40% marks for this subject.

12.6.4 Proficiency in the English language (Subject No. 17) (100 marks)

Scheme of Evaluation: Written Examination
Content: The following subject areas are suggested for the candidate's reference:

- Communication Skills
The candidate should possess the ability to function effectively in the following language functions.
 - General Greetings and introductions
 - Giving and getting Information
 - Advising, suggesting and expressing opinions
 - Describing Events and Situations
 - Telephone Skills
 - Interviewing Skills
 - Expression skills
 - Listening and Note Taking Skills
- Writing Skills
The knowledge of the modern formats and styles of writing is tested in this area of study.
 - Internal Modes of Communication
 - Formal Correspondence Skills
 - Writing Descriptions/Explanations
 - Grammar

- Summary Writing Skills
- Report Writing Skills
- Meeting Minutes/Agendas/Invitations
- Comprehension Skills
Candidate's ability to comprehend a printed text, infer meaning and verbal/ written interpretation is expected.
 - Reading and understanding the specific and general meaning of a printed text
 - Reading and Interpretation (verbal/written)
 - Understanding the cohesion and coherence of a passage

Note : The candidate shall be required to obtain at least 40% marks for this subject.

12.7 Second Efficiency Bar examination for officers in Sri Lanka Accountants' Service:

(Appendix 04 of the Service Minute of Sri Lanka Accountants' Service published in the *Gazette extraordinary* No.1670/33 dated 10.09.2010)

The officers in Sri Lanka Accountants' Service, who have not completed this examination so far, shall be eligible to sit for this examination.

The subjects for the second efficiency bar examination are as follows:-

<i>Serial No.</i>	<i>Subject</i>	<i>Duration</i>	<i>Subject No.</i>
01	Management Accountancy	03 hours	18
02	Public Financial Management	03 hours	19
03	Management and organization	03 hours	20

12.7.1 Management Accountancy (Subject No. 18) Question paper - duration 03 hours (100 marks)

Candidates are not allowed to select questions on their preference.

Control theory on accounting – Feedback – open and closed. Types of ideal standard costs, principles of performance standards and their application, revision of standards, learning circles and determination of motivation, analysis of variations and sub variations, analysis of significance, presentation and investigation of variances, behavioral aspects of control accounting, concepts of budgeting, administration of budgetary control, the budget manual, fixed and flexible budgets, master and supplementary budgets, budget centers, management participation, intervention and motivation in the preparation of budgets, the budget period and identification of the principal budget factor.

Note : The candidate shall be required to obtain at least 40% marks for the subject.

12.7.2 Public Financial Management (Subject No. 19) Question paper - duration 03 hours (100 marks)

Candidates are not allowed to select questions on their preference.

Role of the Government Accountant.

Knowledge of Constitutional and Legal framework of public finance Institutional framework, Central government, Public corporations, Local Government Institutions, Co-operative movements. etc.

Parliamentary Control, Functions of the Treasury, Ministry of Planning, Estimates Committee, Auditor General, Public Accounts Committee, Consolidated Fund, Problems of Parliamentary Control.

Financial Circle, Preparation of Planning programmes, Preparations of budget, approval of funds, accounting, reporting, monitoring and auditing.

Project evaluation, Service prices and use of statistical data, Payment theory and deciding on the anticipated value.

Cost benefit analysis, discounted cash flow, internal effective ratio, project ranking, economic, financial and management aspects of project formulation and evaluation, successful submission of projects.

Techniques of programming, use of network analysis, allocation of resources, problems of transport, deterioration of resources due to usage or with the passage of time, replacement of resources which do not deteriorate but become useless due to partial usage or due to passage of time, performance budgets, Establishment and use of basic methods, Measurement of performance, types of measurements, selection of units and measurements, types of measurements and analysis of performance.

Programme Budgeting, programme structure, classifications according to functions, Programme work, Expenditure projects and expenditure items, economics and activity related classification.

Financial control systems, level of responsibilities, internal control and financial regulations, internal audit, performance auditing, management auditing, variance analysis, decisions on providing capital budgets, long term planning and its importance, forecasting, risk analysis of accuracy and limitations, decision trees, probability factors.

Demand on capital, issues in estimating earnings and effectiveness of capital investments identify and allocate for risk factors when prioritize and standardize projects. Pay back determinants, calculating of accounting rate of return, net present value and DCF yields, influence of taxation and incentives, investment appraisal, Project Cost control and post audit.

Decisions on capacities, product mix, make or buy, alternative methods of manufacture, shut down problems, Pricing policies and contribution theory, influence of customer demand, patterns, elasticity of demand, Marketing strategy, techniques of evaluation of performance, profitability criteria and ratios.

Analysis of return on Capital, Management of Working Capital.

Financial control of government commercial enterprises, Budgeting, Management reporting, Interpretation of financial statements and the use of financial ratios.

Pricing in Public Enterprises :

Accounting plan and its contents, Government reports and Public undertakings.

Note : The candidate shall be required to obtain at least 40% marks for this subject.

12.7.3 Management and Organization (Subject No. 20) Question paper - duration 03 hours (100 marks)

Candidates are not allowed to select questions on their preference.

Questions will be set to test the knowledge of the candidate on management and principles of organization, use of these principles with regard to the problems and issues in the public sector and the knowledge on new management strategies and techniques.

Note : The candidate shall be required to obtain at least 40% marks for this subject.

12.8 Second Efficiency Bar examination for officers in Sri Lanka Planning Service:
(Appendix “d” of the Service Minute of Sri Lanka Planning Service published in the *Gazette extraordinary* No : 1670/32 dated 10.09.2010)

The officers in Sri Lanka Planning Service, who have not completed this examination so far, shall be eligible to sit for this examination.

12.8.1 The second efficiency bar examination shall consist of the following subjects.

Serial No.	Subject	Duration	Subject No.
01	Techniques of Development Planning	03 hours	21
02	Basic Macro Economics.	03 hours	22
03	Current International Economic and Political Crises and their impact on the Sri Lankan Economy	03 hours	23

12.8.2 It is compulsory to answer all the questions in a question paper.

Syllabus

I. Development Planning Techniques (Subject No. 21) (100 marks)

- (I) SWOT Analysis.
- (II) Problem Tree.
- (III) Logical Framework Analysis.
- (IV) Cost Benefit Analysis.
- (V) Pay Back Method.
- (VI) Net Present Value.
- (VII) Internal Rate of Return.
- (VIII) Application of Shadow Price.

Note : The candidate shall be required to obtain at least 40% marks for this subject.

II. Basic Macro Economics (Subject No. 22) (100 marks)

- (I) National Accounts.
- (II) Rate of Economic Growth.
- (III) Balanced National Revenue.
- (IV) Multiplier Effect.
- (V) Inflation.
- (VI) Rate of Interest.
- (VII) An Introduction to Public Fiscal Policy.
- (VIII) An Introduction to Fiscal Policy.
- (IX) Business Circle.

Note : The candidate shall be required to obtain at least 40% marks for this subject.

III. Current International Economic Crises and their impact on Sri Lankan Economy (Subject No. 23)
(100 marks)

Current International Economic Crises and their impact on Sri Lankan Economy.
(Answers have to be given on topics which have a timely relevance to emerging world economic conditions).

Note : The candidate shall be required to obtain at least 40% marks for this subject.

13. Director General of Sri Lanka Institute of Development Administration is the Authority appointed strictly for conducting this examination. Since issues related to the provisions of the service minutes with regard to this

examination are not fallen within the scope of Sri Lanka Institute of Development Administration, such matters should not be inquired from the said institution. Any inquiry concerning the same should be made from the Relevant Services Division of the Ministry of Public Administration, Justice Home Affairs, Provincial Councils, and Local Government and Labour.

14. The timetable for this examination is as follows :

SR. No.	Name of The Examination	Subject	Subject No.	Date	Time
01	1st Efficiency Bar Examination for Officers of Sri Lanka Administrative Service	Constitutional Law and Administrative Law	01 -I	30.11.2024	9.00 a.m. - 12.00 noon
		Legal Systems of Sri Lanka	01 - II	30.11.2024	1.00 p.m. - 4.00 p.m.
		Criminal Law and Evidence Law	01 - III	01.12.2024	9.00 a.m. - 12.00 noon
		Administration	02- I	01.12.2024	1.00 p.m. - 4.00 p.m.
		Economics and Sociology	03	07.12.2024	1.00 p.m. - 4.00 p.m.
		Financial management in the public sector and procurement process	04	07.12.2024	9.00 a.m. - 12.00 noon
02	1st Efficiency Bar Examination for Officers of Sri Lanka Engineering Service	Financial Systems	05- I	15.12.2024	1.00 p.m. - 4.00 p.m.
		Administration	02- II	15.12.2024	9.00 a.m. - 12.00 noon
03	1st Efficiency Bar Examination for Officers of Sri Lanka Scientific Service	Financial Systems	05- II	22.12.2024	1.00 p.m. - 4.00 p.m.
		Administration	02- III	22.12.2024	9.00 a.m. - 12.00 noon
04	1st Efficiency Bar Examination for Officers of Sri Lanka Architects' Service	Financial Systems	05- II	22.12.2024	1.00 p.m. - 4.00 p.m.
		Administration	02- III	22.12.2024	9.00 a.m. - 12.00 noon
05	1st Efficiency Bar Examination for Officers of Sri Lanka Accountants' Service	Government Financial regulations	06	15.12.2024	9.00 a.m. - 12.00 noon
		Law and Management	07	15.12.2024	1.00 p.m. - 4.00 p.m.
		Administration	02 - IV	21.12.2024	9.00 a.m. - 12.00 noon
		Report writing and Presenting Information to Management	08	21.12.2024	1.00 p.m. - 4.00 p.m.
06	1st Efficiency Bar Examination for Officers of Sri Lanka Planning Service	Planning concepts, Methodology and Planning Institutions	09	30.11.2024	9.00 a.m. - 12.00 noon
		Economic Analysis and statistics	10	30.11.2024	1.00 p.m. - 4.00 p.m.
		Project Planning, Implementation Monitoring and Evaluation	11	01.12.2024	9.00 a.m. - 12.00 noon
		Institutional Regulations and Public Sector Financial Methods	12	01.12.2024	1.00 p.m. - 4.00 p.m.
		English Language	13	07.12.2024	9.00 a.m. - 12.00 noon

SR. No.	Name of The Examination	Subject	Subject No.	Date	Time	
07	2nd Efficiency Bar Examination for Officers of Sri Lanka Administrative Service	Economic and Social Policy (With special reference to Sri Lanka)	14	21.12.2024	1.00 p.m. - 4.00 p.m.	
		Process of Development Administration (With special reference to Sri Lanka)	15	21.12.2024	9.00 a.m. - 12.00 noon	
		Use of Information and Communication Technology for management	16	Date of the practical test to be held by shall be informed by the Director General of Sri Lanka Institute of Development Administration after the closing date of applications.		
		Proficiency in the Link Language (English)	17	22.12.2024	1.00 p.m. - 4.00 p.m.	
08	2nd Efficiency Bar Examination for Officers of Sri Lanka Accountants' Service	Management Accountancy	18	08.12.2024	9.00 a.m. - 12.00 noon	
		Public Financial Management	19	08.12.2024	1.00 p.m. - 4.00 p.m.	
		Management and organization	20	22.12.2024	1.00 p.m. - 4.00 p.m.	
09	2nd Efficiency Bar Examination for Officers of Sri Lanka Planning Service	Techniques of Development Planning	21	07.12.2024	1.00 p.m. - 4.00 p.m.	
		Basic Macro Economics	22	08.12.2024	9.00 a.m. - 12.00 noon	
		Current International Economic and Political Crises and their impact on Sri Lankan Economy	23	08.12.2024	1.00 p.m. - 4.00 p.m.	

15. 15.1 Exemptions from the requirement of passing the subjects of the Efficiency Bar Examination and Second Language Test shall be made in the following manner.

Examination	Subject	Qualifications required to be exempted
1st Efficiency Bar Examination for officers in Sri Lanka Administrative Service	Law	Shall be a Barrister or a lawyer at the supreme court of Sri Lanka. Shall have obtained a degree in Law from a University recognized by the University grants commission.

Note 1 : The exemption for Sociology or Economics in the First Efficiency Bar shall be made applicable to the officers of Sri Lanka Administrative Service recruited from 01.07.2012 to 23.12.2013 under the Service Minute No. 1419/3 dated 14.11.2005.

15.2 Even though as per the interim provisions 1.5 (b) of Sri Lanka Administrative Service Minute, the officers were required to pass the Efficiency Bar Examination under the provisions of previous service minutes before the effective date of (01.07.2012) of the above Service Minute, the officers who are unable to pass the same as at 31.12.2014 should complete the Efficiency Bar Examination by passing the subjects of the Efficiency Bar Examinations held under the existing service minute which are conforming to the subjects of each Efficiency Bar Examination as per the existed service minute. Corresponding subjects are given in the following table.

	<i>Service Minute No. 1419/3 dated 14.11.2005</i>	<i>New Service Minute No. 1842/2 dated 23.12.2013</i>
01.	Law (First Efficiency Bar Examination)	Law (First Efficiency Bar Examination)
02.	Administration (First Efficiency Bar Examination)	Administration (First Efficiency Bar Examination)
03.	Economics or Sociology (First Efficiency Bar Examination)	Economics and Sociology (First Efficiency Bar Examination)
04.	Public Sector Financial Management (Second Efficiency Bar Examination)	Public Sector Financial Management and procurement process (First Efficiency Bar Examination)
05.	English (First Efficiency Bar Examination)	Link (English) Language Proficiency (Second Efficiency Bar Examination)
06.	Economic and Social Policy (Second Efficiency Bar Examination)	Economic and Social Policy (Second Efficiency Bar Examination)
07.	Development Administration Process (Second Efficiency Bar Examination)	Development Administration Process (Second Efficiency Bar Examination)
08.	Management and Organization Methods (Second Efficiency Bar Examination)	Use of Information and Communication Technology for Management (Second Efficiency Bar Examination)

16. Issuance of results: The results of all the candidates who have applied/sat for this examination shall be published in the web site of the Ministry of Justice Public Administration, Home Affairs, Provincial Councils Local Government and Labour. Publishing of the results in the website of the Ministry shall be considered as an issuance of results to the candidates, according to the circular Number SP/SB/1/13 and dated 13.10.2009 of Secretary to H.E. the President on the e-documents and e-communication. Accordingly, Heads of Departments shall include the relevant copies of the results sheets of the examination published in the website of the Ministry to the personal files of the officers. It is not allowed to re scrutinize the results of the examination.
17. Any matter not referred to herein will be decided by Secretary to the Ministry of Justice Public Administration, Home Affairs, Provincial Councils, Local Government and Labour.
18. In the event of any inconsistency between the Sinhala, Tamil and English text of this notification, the Sinhala text shall prevail.

S. ALOKABANDARA,
Secretary,
Ministry of Justice, Public Administration,
Home Affairs, Provincial Councils, Local
Government and Labour,
Independence Square Colombo 07.

Ministry of Justice, Public Administration, Home Affairs,
Provincial Councils, Local Government and Labour,
Independence Square,
Colombo 07.
18th of October, 2024.

IRRIGATION DEPARTMENT

Open Competitive Examination for the Recruitment to the post of Store Keeper in Grade III in the Irrigation Department–2024

APPLICATIONS are hereby called from qualified citizens of Sri Lanka to fill the vacancies of Store Keeper in Grade III in the Irrigation Department.

2. (i). Calling for applications – Applications shall be prepared by the candidate in compliance with the specimen application form given at the end of this *Gazette* Notification, using both sides of the paper of size A4 (21cm x 29cm).
- (ii). Applications shall be prepared using the computer as such that heads from 1.0 to 3.0 appear in the first page, heads from 4.0 to 6.0 appear in the second page and the rest appear in the third page. Relevant information shall be filled in candidate's own hand writing.
- (iii). Applications that do not comply with the specimen application form and that contain incomplete information will be rejected without notice.
- (iv). It would be useful for the candidate to keep a photocopy of the application form. Further, when preparing the specimen application form, the name of the examination mentioned in the heading of the application form must be indicated in English, in addition to Sinhala in Sinhala medium applications, and in addition to Tamil in Tamil medium applications.
- (v). Applications completed in the language medium in which the applicant intend to sit for the examination shall be sent *via* registered post on or before **30.11.2024** to reach the address "Director General of Irrigation, Irrigation Department, 230, Bauddhaloka Mawatha, Colombo 07."
- (vi). When sending the application, it is mandatory to pay an amount of Rs. 600/= as examination fees. It must be paid to be credited to the Account bearing Account No: 7042385 maintained under the Name of Director General of Irrigation at Taprobane branch of Bank of Ceylon, at Hospital road, Colombo 01, and the receipt shall be pasted on the application.
- (vii). When sending the application, the words "Recruitment for the post of Store Keeper-2024" shall be mentioned in the top left hand corner of the envelope in which the application is enclosed.

- (viii). Applicants who are in Public Service/ Provincial Public Service shall send their applications through the Head of the Department on or before the prescribed date.
 - (ix). Receipt of the application will not be notified. Complaints regarding applications or other related document lost or delayed in the post will not be entertained.
 - (x). Applications that do not comply with the relevant specimen form, that are incomplete and that are late will be rejected without notice.
3. Identity - Each candidate shall be required to prove his/ her identity at the examination hall to the satisfaction of the supervisor. For this purpose, any of the below documents will be accepted.
- (i) National Identity Card issued by the Department of Registration of Persons,
or
 - (ii) Valid passport,
or
 - (iii) Valid driving license.
4. False information- When filling the application, very carefully accurate information must be provided. If any candidate is found to be unqualified, his/ her candidature shall be cancelled at any stage prior to, during or after the examination.
5. If any information furnished by a candidate is found to be false at any stage, he/she shall be dismissed from the Public Service.
6. (i). Monthly salary scale applicable for this post - As per the Public Administration Circular 03/2016 and (MN-01-2016) salary group, Rs. 27,140- 300x10- 350x11- 495x10- 660x10- Rs. 45,540/= and salary shall be paid as per the provisions of the said circular.
- (ii). Upon appointing to the post, the Efficiency Bar Examination shall be passed before reaching the fourth salary step.
7. (i). Age limit - The age shall be not less than 18 years and not more than 30 years as at the closing date of applications.
- (ii). For an officer in the public service, the age shall be not more than 45 years as at the closing date of applications.

8. Conditions of Employment -

- (i). This post is permanent and pensionable. Selected applicants shall make contributions to the Widow's/ Widower's and Orphans Pensions Scheme, and you shall be subjected to the policy decisions taken by the Government in this regard, in future.
- (ii). This appointment is subjected to a probationary period of three (03) years. Also, provisions of the Procedural Rules No. 2310/29 issued by the Public Service Commission on 14.12.2022 shall be applicable.
- (iii). As per the Public Administration Circular No. 7/2007 and circulars incidental thereto, the language proficiency of applicable level shall be obtained within the prescribed period.
- (iv). Keeping in charge and the proper issuance of the general offices storage items and machineries, engineering materials relevant to the construction worksites and projects of the department are the duties applicable to this post.
- (v). As a public servant you shall be bound to serve in anywhere in the island.

9. Educational and other qualifications:-

(i). Educational qualifications:

- (a) Shall have passed the G.C.E (O/L) Examination in six subjects within one sitting, with credit passes for Sinhala/ Tamil/ English language, Mathematics and two other subjects.

And

- (b) Shall have passed at least one subject at the G.C.E (A/L) Examination (except for the Common General Test)

(ii). Physical fitness:-

Shall be physically and mentally fit to serve and to perform duties of the post in any part of Sri Lanka.

(iii). Other:

- (a) Shall be a citizen of Sri Lanka;
- (b) Shall be of excellent moral character;
- (c) It will be accepted as all the requisite qualifications for this post have been completed,

only if the applicant has completed the relevant qualifications and the prescribed age limit in every aspect as at the closing date of applications.

- (d) In addition to the qualifications in above 9(i)(a)(b), the successful completion of the three (03) months training on Store Keeping conducted by the Irrigation Training Institute- Galgamuwa during the probation period is a qualification required to be confirmed in the post.

10. Originals of the following documents shall be kept ready by the applicants for submission as required.

- I. Birth Certificate;
- II. Educational Certificates;
- III. 2 Certifications of Character obtained within 06 months upon informing the necessity.

11. Method of selection for the appointment - This open competitive examination for recruitment is a written test conducted only in Sinhala and Tamil media. The language medium applied for shall not be allowed to change subsequently. From candidates who passed the examination, selections will be done according to the order in which they obtained highest marks. (It is mandatory that all the qualifications mentioned in this notification shall be fulfilled).

This examination will be held only in Colombo in the year 2024.

12. Method of Selection-

Written test

Question paper	Marks	Pass marks	Duration
Intelligence test	100	40	01 hour

(Intelligence Test - Consist of a questionnaire to determine the logical thinking, analytical thinking power and the ability of decision making of the candidate.)

13. (i). Appearing for the examination - Admission cards for the examination shall be issued so as to receive a week before the examination. No applicant will be allowed to sit for the examination without an admission card. Applicants who sit for the examination shall produce their admission card in which their signature is attested to the supervisor.

- (ii). A notification will be published under the **Downloads-Exam** in the website **www.irrigation.gov.lk** immediately after the issuance of admission

cards. If the admission card is not received even after two or three days of such a notification, it must be informed to the Irrigation Department. It would be advisable to notify with a request letter along with certified photocopies of the application and the receipt of payment, receipt of registration kept with you, and a fax number for the admission card to be sent if residing outside of Colombo.

14. The signature of the applicant shall have been attested by a Principal of a Government school, a Justice of Peace, a Commissioner for Oaths, a Notary Public, or an Officer holding a post in staff grade in Public Service.
15. Candidates are subjected to all the rules and regulations imposed regarding the examinations. His/her candidature will be dismissed upon violations of the said rules and regulations.

16. The Director General of Irrigation reserves the authority on the final decision regarding conducting the examination, filling vacancies, not filling vacancies or filling a certain number of vacancies and all other matters.

Note - In case of any inconsistency among Sinhala, Tamil and English texts of this *Gazette* Notification, kindly note that, the Sinhala text shall prevail.

Eng. AJITH GUNASEKARA,
Director General of Irrigation.

On 10.04.2024,
Irrigation Department,
Colombo 07.

(For office use only)

Specimen Application

The Open Competitive Examination for the Recruitment to the Post of Store Keeper (Grade III) in the Irrigation Department–2024

Language medium of examination:

Sinhala - 1

Tamil - 2

1.0 1.1 Name of the applicant with initials:

.....
(In English Capital Letters)

1.2 Name of the applicant with initials:

.....
(In Sinhala/Tamil)

1.3 Name denoted by initials:

.....
(In English Capital Letters)

1.4 Name denoted by initials:

.....
(In Sinhala/Tamil)

1.5 National Identity Card No.:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

1.6 Sex

(Indicate the relevant number in the cage)

Female - 1

Male - 2

- 2.0 2.1 Permanent Address:

 (In English Capital Letters)
- 2.2 Permanent Address:

 (In Sinhala/Tamil)
- 2.3 Address to which the admission card should be sent:
 I. In Sinhala/ Tamil:
 II. In English Capital Letters:.....
- 2.4 Telephone No.: Personal

- 3.0 3.1 Marital status
 Unmarried - 1 Married - 2
- 3.2 Date of Birth:
 Date: Month: Year:
- 3.3 Age as at closing date of applications:
 Years: Months : Days:
- 3.4 Are you Sri Lankan by Birth? or by Registration?

4.0 Educational Qualifications :

- 4.1 Particulars of G.C.E. (Ordinary Level) examination:
 I. Year and the month of the examination: Year: Month:
 II. Admission No.:

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

- 4.2 Particulars of G.C.E. (Advanced Level) examination:
 I. Year and the month of the examination: Year: Month:
 II. Admission No.:

Subject	Grade
1.	
2.	
3.	
4.	

4.3 Additional Educational Qualifications:
.....
.....
.....
.....

5.0 Paste the receipt of payment here.

6.0 Have you ever been the convict for any complain at a court?
(Mark the relevant cage with “√”)

Yes No

If yes, provide the particulars on which Court, the offense and the penalty imposed.
.....
.....
.....

7.0 Declaration of the applicant:

- (a) I do hereby respectfully declare that the particulars furnished by me in this application are true and correct to the best of my knowledge. I agree to bear any loss incurred due to not completing any information of the application and/or completing incorrectly. Further, I declare that all the sections of this application are completed correctly.
- (b) I agree to be bound by the rules and regulations imposed on conducting the examination and I agree to accept a decision taken to dismiss my candidature for the examination if it is found out that I am unqualified under these conditions prior to the examination or after the examination.
- (c) I am also aware that if this declaration is found to be false I shall become disqualified prior to the appointment, and liable to be dismissed from the service even after receiving the appointment.
- (d) I will not change any of the information furnished here later on.

Date:

.....
Signature of the applicant

8.0 Attestation of the applicant’s signature

I hereby certify that Mr./Mrs./Miss who submits this application is known to me personally and that he/she placed his/her signature in my presence on

.....
Signature of the Attester and the official seal

Date:
Name of the Attester:
Designation:
Address:

9.0 Certificate of the Head of the Department
(Only for the applicants who are currently in Public Service)

I hereby certify that Mr./Mrs./Miss is an officer serving in the service in the post of and the information he/she has furnished above is correct. Further it is informed that he/she can/cannot be released from the service of if he/she is selected for this post.

.....,
Signature of the Head of the Department and the official seal.

Date:

INSTITUTE OF TECHNOLOGY UNIVERSITY OF MORATUWA
Admission to the National Diploma in Technology Course, 2024/2025

APPLICATIONS are invited from eligible candidates for admission to the National Diploma in Technology. 3-year fulltime Course conducted by the Institute of Technology, University of Moratuwa. The Course will be conducted in the **Institute of Technology, University of Moratuwa at Diyagama, Homagama.**

1. **General:**

The National Diploma in Technology Course consists of two years of academic study and one year of Industrial Training and is conducted in English Medium. The Course is offered in the following fields of study :

a. Maritime studies Courses (Set 1)

- i. Marine Engineering Technology
- ii. Nautical Studies

b. Other fields of Courses (Set 2)

- i. Chemical Engineering Technology
- ii. Civil Engineering Technology
- iii. Electrical Engineering Technology
- iv. Electronic & Telecommunication Engineering Technology
- v. Information Technology
- vi. Mechanical Engineering Technology
- vii. Polymer Technology
- viii. Textile & Clothing Technology

2. Eligibility

2.1 Age :

- (a) Applicants should be below 24 years of age on 31.12.2023.
- (b) Applicants below 20 years of age on **31.12.2023** will be given preference for admission to the Marine Engineering Technology and Nautical Studies Courses. A Special medical test & interview would also be conducted for selection of students to Marine Engineering and Nautical Studies Courses.
- (c) Those who are fulltime registered students of any University under the UGC (except the Open University of Sri Lanka) or Higher Educational Institute under the Ministry of Higher Education **are not eligible to apply.**

2.2 Educational Qualifications :

- (a) Applicants should have obtained passes in any three (03) of the following subjects:
 - i. Physics
 - ii. Chemistry
 - iii. Combined Mathematics
 - iv. Advanced Mathematics

At one and the same sitting of a G.C.E. (A/L) Examination conducted by the Commissioner General of Examinations, Sri Lanka in 2021 or 2022 or 2023.

- (b) Applicants who are applying for "Marine Engineering Technology" and "Nautical Studies" (Set 1) Courses should have obtained a Credit Pass (C) for English Language at G.C.E. (O/L) Examination.

3. Selection Criteria :

3.1 Admission to the Course :

The Selection of students for admission will be based on the performance at G.C.E. (A/L) Examination and the aptitude test to be conducted by the Institute of Technology, University of Moratuwa.

From those who pass the aptitude test, selections will be done in the merit order of G.C.E. (A/L) results, *i.e.* in the order of Z-Scores. In the Selections, 40% merit and 60% district quota will be applied.

3.2 *Field of Study :*

Aptitude test marks together with the applicant's order of preference for the field of study as indicated in the field preference will be considered in the allocation of the field of study.

4. *Application Procedure :*

4.1 *Application Form:*

- (i) Applicants should be first submit their applications online through the online application form uploaded in the following web address.

<http://www.itum.mrt.ac.lk>

- (ii) After submitting the online application, applicants are required to download the auto generated printable copy of the online application.
- (iii) The content of the downloaded hard copy of the online application form has to be certified as indicated in the application. (See cages 3 & 5 in the form of application).
- (iv) The hard copy of the duly filled application form should be forwarded under **Registered Post** marked **"NDT Admission 2024/2025"** on the top left hand corner of the envelope and addressed to the **Assistant Registrar, Academic & Student Affairs Division, Institute of Technology, University of Moratuwa, Diyagama, Homagama.**
- (v) Online application should be submitted before the closing date and also the hard copy of the application should reach the above address on or before closing date of the applications.
- (vi) A self-addressed envelope (9"x4") with Rs. 110/= of Stamps should be enclosed along with the hard copy of the application.

Important:

Please note that, every applicant is required to submit both online application and the hard copy of the online application before the due date. Applicants who failed to submit online application and the hard copy of the application will not be taken in to consideration for further processing and incomplete applications will be rejected without any notice.

4.2 *field Preference :*

- (i) There are two SETS of fields.
- (ii) Applicants may apply to either *Maritime Studies* (SET 1) or *Other fields* (SET 2) or *Both* sets of fields, The Preference must be indicated if candidate applies to both sets of fields.
- (iii) SET 1 – Insert order of preference as 1 for First preference and 2 for Second preference. This should be completed only by the candidates who are applying for *Maritime Studies*.
- (iv) SET 2 – Insert order of preference as 1, 2, 3, 4, 5, 6, 7, 8. "1" for the "most preferred", "2" for the next, and so on "8" for the least preferred.

i. *Application Fee :*

A receipt of payment in favour of "**Institute of Technology, University of Moratuwa, A/C No. 83062337 of Bank of Ceylon, Homagama Branch**" to the value of Rs. 1,000.00 (Rupees One Thousand) application fee for Set I or Set II and Rs. 1,200.00 (Rupees One Thousand Two Hundred) application fee for Both Set I and Set II, should accompany each application. This application fee is non-refundable.

ii. Scanned image of the Payment slip should be submitted with the online application and the copy of the original payment slip should be submitted along with the hard copy of the application form.

iii. *Closing Date :*

The closing date of applications is **02.12.2024**.

6. *Aptitude Test and English language Proficiency Test:*

Applicants, short-listed according to the G.C.E. (A/L) performance in Merit & District Quota will be called for an aptitude test and English language proficiency test that will be conducted by the Institute of Technology, University of Moratuwa.

7. *Registration :*

(i) Candidates selected for admission will be required to produce the **Originals** of the following certificates **on the date of registration**.

- G.C.E. (A/L) Certificate
- Certificate indicating G.C.E. (A/L) Z-Score
- School Leaving Certificate
- Birth Certificate
- Affidavit in support of any changes in name appearing in different documents/ certificates.

6. *Very Important :*

(i) **A candidate once registered for the National Diploma in Technology Course will not be eligible for admission to any other course in this Institute or in any other University in Sri Lanka (Except Open University of Sri Lanka) or in any other Higher Educational Institute under the Ministry of Higher Education during the tenure of the course.**

(ii) **students who have already registered in this Institute or any other University in Sri Lanka (Except Open University of Sri Lanka) or in any other Higher Educational Institute is not be eligible for applying.**

(iii) **All the particulars in the application should be true and accurate. If the particulars in the Application are found to be false or inaccurate, the applicant will be discontinued from the course at any time.**

Director,
Institute of Technology University of Moratuwa.

IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

The Government Printer accept payments of subscription for the Government Gazette.

Note.—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

THE SCHEDULE

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
2024						
NOVEMBER	01.11.2024	Friday	—	18.10.2024	Friday	12 noon
	08.11.2024	Friday	—	25.10.2024	Friday	12 noon
	14.11.2024	Thursday	—	01.11.2024	Friday	12 noon
	22.11.2024	Friday	—	08.11.2024	Friday	12 noon
	29.11.2024	Friday	—	14.11.2024	Thursday	12 noon
DECEMBER	06.12.2024	Friday	—	22.11.2024	Friday	12 noon
	13.12.2024	Friday	—	29.11.2024	Friday	12 noon
	20.12.2024	Friday	—	06.12.2024	Friday	12 noon
	27.12.2024	Friday	—	13.12.2024	Friday	12 noon
2025						
JANUARY	03.01.2025	Friday	—	20.12.2024	Friday	12 noon
	10.01.2025	Friday	—	27.12.2024	Friday	12 noon
	17.01.2025	Friday	—	03.01.2025	Friday	12 noon
	24.01.2025	Friday	—	10.01.2025	Friday	12 noon
	31.01.2025	Friday	—	17.01.2025	Friday	12 noon

GANGANI LIYANAGE,
Government Printer.

Department of Government Printing,
Colombo 08,
01st January, 2024.